



Agenda of Called Meeting / Work Session

Monday, July 19, 2021

The Board of Trustees

Richardson ISD

A Called Meeting / Work Session of the Board of Trustees of Richardson ISD will be held Monday, July 19, 2021, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. **CALL TO ORDER**
- II. **PUBLIC COMMENT SECTION** **2**
Comments from visitors who complete a card requesting to address Board Members.
 - A. Agenda Related Topic
- III. **ACTION / INFORMATION ITEMS**
 - A. Team of Eight Training
- IV. **ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]



BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT

Procedures for Public Comments During Board Meetings

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The Board offers a Public Comment Section during its meetings to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

- **Public Comment Section.**
 - The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Monday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Monday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled. If an Emergency Meeting is authorized, an agenda will be posted at least one hour before the meeting is scheduled.
 - The Public Comment Section ordinarily will be called just prior to the first business item on the Agenda.
 - When necessary for effective meeting management, to accommodate large numbers of individuals wishing to address the Board at a meeting, or when otherwise advisable to accommodate specific circumstances, the Board delegates to the presiding officer the authority to make adjustments to these public comment procedures. Such adjustments may include, without limitation, adjusting when public comment will occur during a meeting, reordering agenda items, deferring public comment on nonagenda items, continuing an agenda item to a later meeting, temporarily revising public comment procedures as necessary if a meeting is conducted via videoconference, providing expanded opportunity for public comment, or establishing an overall time limit for public comments and adjusting the time allotted to each speaker.
- **Speaker Topics.**
 - Regular Business Meetings. Speakers may comment on specific Agenda items as well as matters not on the posted Agenda during the Public Comment Section at regular business meetings.
 - Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.
 - Public Hearings. When RISD gives notice of a public hearing, speakers may complete a separate comment card for the public hearing. Speakers may only comment on the specific topic noticed for the public hearing. All other rules noted herein apply to comments during a public hearing.

- Public Comment Cards.
 - Persons wishing to address the Board must complete a Public Comment card. Public Comment cards are located in the foyer of the Auditorium in the Administration Building before scheduled meetings. (If the Board schedules a meeting at another location, Public Comment cards will be available in a conspicuous location at the meeting site.) A staff member typically will be present to receive Public Comment cards.
 - Completed cards must be placed in the designated box no later than fifteen (15) minutes prior to the posted time for the meeting to begin, usually 6:00 p.m. RISD will not accept Public Comment cards later than fifteen minutes prior to the posted meeting time.. In addition to identifying information, each speaker must indicate the specific Agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.
 - If RISD gives notice of a public hearing, it will provide a separate public hearing comment card that persons who wish to speak must complete.
- Written Materials. A speaker who wishes to provide written materials to the Board of Trustees must attach at least nine (9) copies of the materials to the completed Public Comment card. Staff will provide a copy of the materials to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.
- Time.
 - Each speaker is limited to a total of three* minutes and a speaker may not use time of another speaker to extend his or her comment period. *Note:* A speaker who addresses the Board through a translator will have six* minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.
 - Staff will set a three*-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting.
(*Unless the comment period has been limited as provided herein.)
- Single comment. A speaker may complete one Public Comment Card for each meeting. A speaker who comments during a public hearing is not ineligible to speak during the regular public comment period.
- Protocol for Speakers.
 - The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.
 - Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.
 - The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.

- The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider formal complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda.
 - Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed.
- Consent for Online Publication. RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.
 - Reasonable Accommodation and Translation. Persons desiring to make a public comment who need reasonable accommodations of a disability or who require a language translator should contact the Board office at 469-593-0403 in advance of the meeting to request assistance.

Approved: June 7, 2021

WELCOME

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. Although Board meetings are held in public, they are not public meetings. Visitors are invited to observe their elected officials conducting the business of the school district. RISD records (audio and video) its regular, open meetings. Some work sessions and other called meetings also may be recorded. The recordings of completed meetings are available on the District's website at www.risd.org.

The Board strives to conduct business in a professional and efficient manner. To ensure all attendees may observe the meetings without distraction, all attendees should observe rules of common courtesy and decorum during meetings. Attempts to disrupt or delay the meeting will not be tolerated. If after at least one warning from the presiding officer, any person continues to disrupt the meeting by words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting. To assist the Board in maintaining a safe and nondistracting meeting environment for all persons who attend its meetings, the Board requests that attendees observe the following standards:

- Remain quiet and seated during meetings and avoid audible conversations or other verbalizations or actions that interfere with trustees, RISD employees, or another attendee or disrupt the meeting.
- Do not bring in or display posters, signs, banners, noisemakers, or other items that may disrupt the meeting. (The display of small signs or banners during the recognition portion of the meeting is permissible to support a person being recognized, provided the signs or banners do not disrupt the meeting or prevent other visitors from viewing the proceedings and they are removed from the board meeting room following the recognition section.)
- Persons who wish to address the Board must follow the Public Comment procedures explained below.
- Do not cross any rope or barrier that limits public access to an area in any boardroom without approval from security personnel or an administrative staff member. Visitors should not enter the horseshoe seating area in the Auditorium.
- Members of the news media who bring recording equipment to the meeting may be asked to remain in a specific area designated by RISD Communications staff.
- Nonmedia visitors who bring equipment to record (video or audio) a meeting may sit in a seat of their choosing provided the recording equipment is small and handheld and does not obstruct the view of any other attendee or otherwise cause disruption. Visitors who bring larger equipment or other equipment such as tripods or stands that could obstruct or disrupt may be directed where to sit.

The Board may take occasional breaks or recesses during Board meetings. Those breaks provide an opportunity for trustees and staff to attend to personal needs and to prepare for the remainder of the meeting. Visitors should not monopolize the time of trustees or staff by attempting to address personal issues during a break or recess.

Procedures to Address the Board: The Board offers a Public Comment Section during its meetings to provide opportunities for members of the public to convey information to the Board. Speakers may comment on specific Agenda items as well as matters not on the Agenda at regular business meetings. Speakers may comment only on specific agenda items at work sessions. A copy of the Board-adopted procedures for Public Comment is available in the foyer of the Auditorium or outside of any other meeting room. The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider formal complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda. Specific information or reference to an existing policy may be furnished in response to inquiries or statements. However, the Board cannot deliberate or make a decision on any subject that is not on the Agenda and the Board will not engage in dialogue with the speakers.

A person who wishes to address the Board must complete a Public Comment card before the meeting to indicate he or she wishes to speak. Cards are located in the foyer of the auditorium in the Administration Building before scheduled business meetings and outside of the scheduled meeting room for work sessions. Completed cards should be placed in the designated box no later than 15 minutes before the posted time for the business meeting to begin, usually 6:00 p.m., and comment cards would be due by 5:45 p.m. Speakers' cards will not be accepted later than 15 minutes before the posted time for the meeting. The speaker state the topic of the comment and indicate whether the item relates to a specific agenda item. The speaker must attach any written materials to be provided to the Board to the Public Comment card. A speaker may not distribute materials at the time he/she is called to speak.

Unless comment times are modified due to special circumstances, each speaker is limited to a total of three minutes and a speaker may not use time of another speaker to extend his or her comment period. A speaker who speaks through a translator will have additional time. A speaker may complete one Public Comment Card for each meeting. Each speaker should clearly state his or her name, the school or schools the speaker's children attend or have attended, before beginning to comment. If RISD holds a Public Hearing, a speaker also may comment on the Public Hearing topic by completing a Public Hearing comment card.

A digital timer appears on the screen to count down a speaker's comment period. A speaker must promptly end his or her comments when the allotted time has elapsed. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting. Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed. A person who chooses to speak during the Visitor's Section is consenting to the online publication of his/her comments.