



# **Agenda of Regular Meeting**

## **November 2, 2020**

### **The Board of Trustees**

### **Richardson ISD**

---

A Regular Meeting of the Board of Trustees of Richardson ISD will be held November 2, 2020, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

<b>I. CALL TO ORDER</b>	<b>3</b>
A. Pledge of Allegiance / Moment of Silence	5
B. Reading of Board Goals	7
C. Announcements / Communications	
<b>II. PUBLIC COMMENT SECTION</b>	<b>8</b>
A. Agenda Related Topic	
B. Non-Agenda Related Topic	
<b>III. CONSENT / CONFIRMATION AGENDA ITEMS</b>	
A. Minutes of October 5, October 15, and October 19, 2020 Meetings	13
B. Human Resources Report	20
C. Recommended Specified Best Value/Low Bids, Contracts and Cumulative Purchases	25
D. Schedule of Upcoming Bids	32
E. Bond Expenditure Report	34
F. Budget Status Report	36
G. Consider Use of Credit Card Rebates	43
H. Consider New Appraisal Instruments - Speech Language Pathologists	45
I. Consider Termination of Professional Contract of Employment - P. Nesslein	
<b>IV. ACTION / INFORMATION ITEMS</b>	
A. Superintendent Update	
1. COVID-19 Response	
2. Bond Steering Committee	
3. Racial Equity Committee	
B. Consider Comprehensive Annual Financial Report	47
C. Consider Gifts	56
D. Consider Request for Approval of LHHS Plat	59

- E. Board Goals Update - Literacy in Action 61
  - F. Discussion of Legislative Issues
  - G. Discussion of Student / District Activities
  - H. Discussion of Upcoming Events
  - I. Discussion of Recently Attended or Upcoming Conferences and Meetings
  - J. Proposal of Future Agenda Items
- V. ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]



## **RICHARDSON INDEPENDENT SCHOOL DISTRICT**

### **MISSION**

The mission of the Richardson Independent School District is to ensure that ALL connect, learn, grow, and succeed through relevant and personalized learning experiences distinguished by -

- A welcoming and accepting climate;
- A safe, innovative, and adaptive environment; and
- A supportive, invested, and collaborative culture among students, staff, families, and community.

### **BELIEFS**

We believe that –

- It is necessary to meet all basic needs;
- All people have immeasurable value and deserve respect;
- All people have something unique to contribute;
- All people have the freedom to choose their own path;
- Embracing our differences strengthens us, and leveraging our differences propels us;
- All people need meaningful relationships to build valuable connections and inspire a sense of community;
- Serving others strengthens our local and global communities;
- All people can continuously learn, adapt, and grow;
- Failures are valuable opportunities to explore, learn, and succeed; and
- We strengthen our future by nurturing and preparing children and youth.

## **STRATEGIC OBJECTIVES**

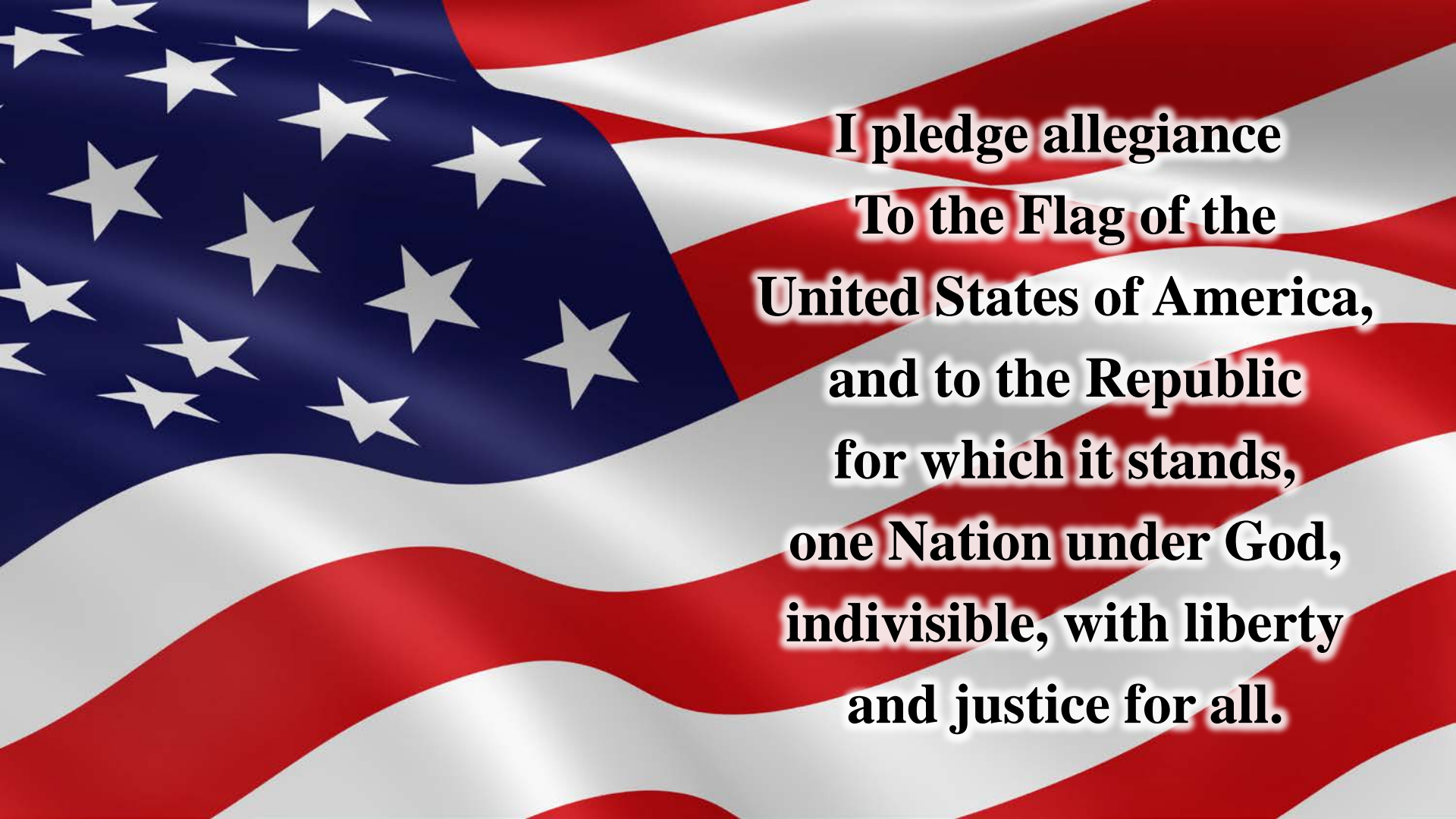
1. All students will maximize their intellect and skills to create their own futures.
2. All students will develop strength of character.
3. All students will contribute to local and global communities.
4. All students will belong to a community of meaningful connections and positive relationships.

## **STRATEGIES**

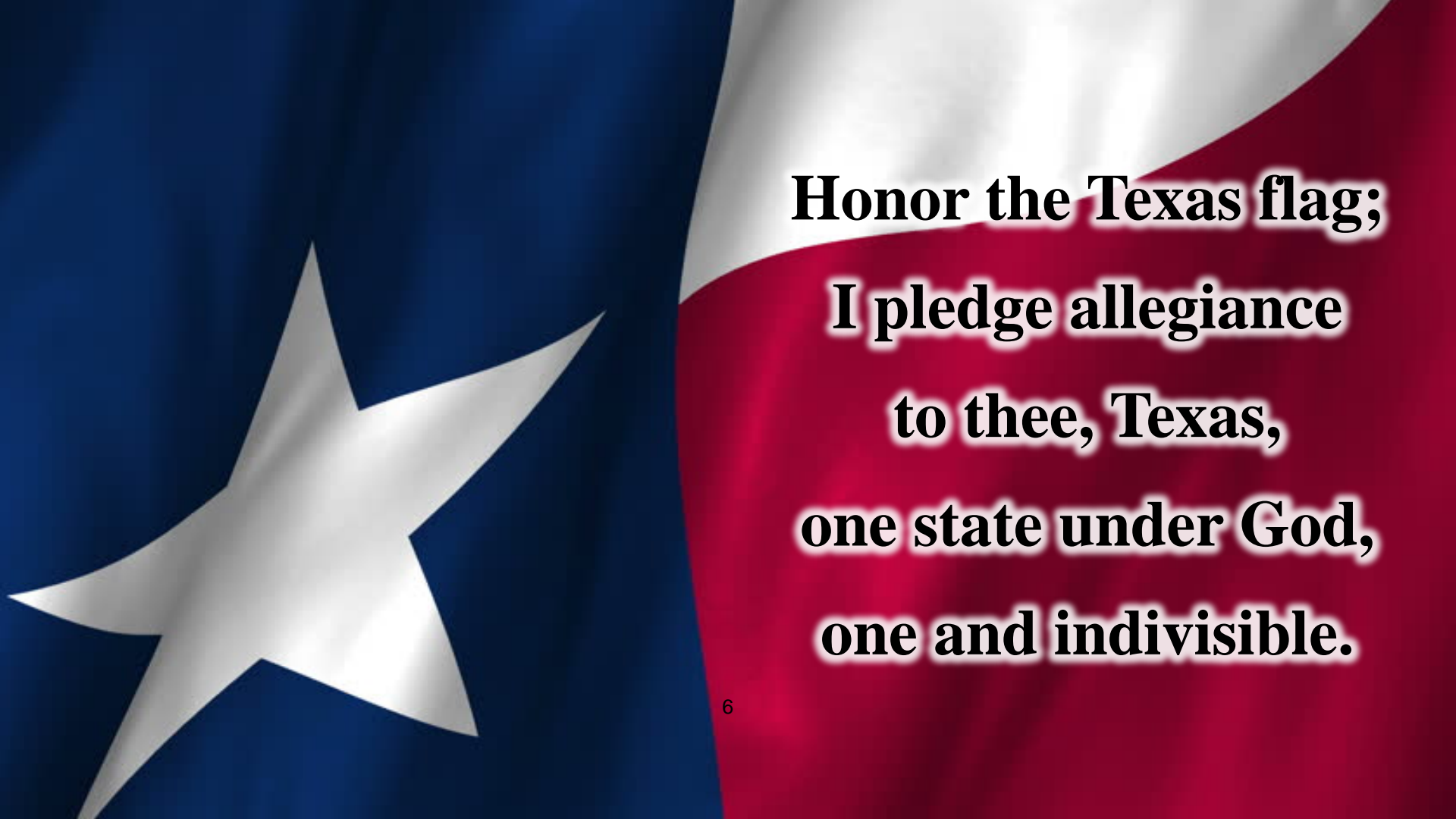
1. We will ensure that we have diverse and engaging programs and learning opportunities to meet the unique needs all of our students.
2. We will guarantee that all students will perform at or above grade level.
3. We will recruit, retain, and reward quality personnel.
4. We will ensure all families, businesses, and community partners are fully engaged in the mission of our district.
5. We will actively pursue creative funding sources and responsibly manage current resources to support our mission.
6. We will ensure that our facilities and infrastructure adapt to support our mission.

## **PARAMETERS**

1. We will stand firm in our commitment to all students.
2. We will be unrelenting in our pursuit of excellence.
3. We will treat all people with dignity and respect.
4. We will seek input from all stakeholders.
5. We will honor tradition but not allow it to hold us back.
6. We will operate with persistence and integrity.
7. We will practice responsible stewardship of all of our resources.

The background of the image is a close-up, slightly angled view of the American flag. The blue field with white stars is on the left, and the red and white stripes are on the right. The flag appears to be waving, with soft folds and highlights.

**I pledge allegiance  
To the Flag of the  
United States of America,  
and to the Republic  
for which it stands,  
one Nation under God,  
indivisible, with liberty  
and justice for all.**



**Honor the Texas flag;  
I pledge allegiance  
to thee, Texas,  
one state under God,  
one and indivisible.**



## 2024 BOARD GOALS



The percent of students who score at the meets level in 3rd grade reading will grow from 47% to 60% by June 2024.



The percent of students who score at the meets level in 3rd grade math will grow from 52% to 65% by June 2024.



Percent of students completing Algebra I and meeting standard on Algebra I EOC before entering high school will increase from 38% to 50% by June 2024.



CCMR indicator score for all students will increase from 65% to 79% by June 2024.



Graduation rate for all RISD students will increase from 88% to 98% by June 2024.



**PUBLIC COMMENT CARD**

**DATE:** \_\_\_\_\_

**RISD BOARD OF TRUSTEES REGULAR MEETING**

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**RISD School(s) my Child/Children Attend:** \_\_\_\_\_

**Do you wish to comment on a:** **Non-Agenda related topic; and/or**

**Topic related to an item on the posted Agenda**

**Topic(s):** If your comments relate to an Agenda item(s), please identify the specific Agenda item(s).

\_\_\_\_\_  
\_\_\_\_\_

- Please submit document to RISD Staff at the Administration Building between 3:30 p.m. and 4:30 p.m. on meeting date.
- Written comment cards will not be accepted after 4:30 p.m. on the meeting date.
- All submitted comments are limited to three minutes and will be read aloud by RISD staff.
- A commenter may submit only one item per meeting; anonymous comments will not be read.

*RISD video and audio records all open meetings. The recordings are available online at [www.risd.org](http://www.risd.org). Persons who choose to submit Public Comment consent to the online publication of their name and comments.*

**Insert public comment below – use additional sheet if needed.**





# WELCOME

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. Although Board meetings are held in public, they are not public meetings. Visitors are invited to observe their elected officials conducting the business of the school district. RISD records (audio and video) its regular, open meetings. Some work sessions and other called meetings also may be recorded. The recordings will be available on the District's website at [www.risd.org](http://www.risd.org).

The Board strives to conduct business in a professional and efficient manner. To ensure all attendees are able to observe the meetings without distraction, all attendees should observe rules of common courtesy and decorum during meetings. Attempts to disrupt or delay the meeting will not be tolerated. If after at least one warning from the presiding officer, any person continues to disrupt the meeting by words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting. To assist the Board in maintaining a safe and nondistracting meeting environment for all persons who attend its meetings, the Board requests that attendees observe the following standards:

- Remain quiet and seated during meetings and avoid audible conversations or other verbalizations or actions that interfere with trustees, RISD employees, or another attendee or disrupt the meeting.
- Do not bring in or display posters, signs, banners, or other items that may disrupt the meeting. (The display of small banners during the recognition portion of the meeting is permissible to support a person being recognized, provided the banners do not disrupt the meeting or prevent other visitors from viewing the proceedings and they are removed from the board meeting room following the recognition section.)
- Persons who wish to address the Board must follow the Public Comment procedures explained below.
- Do not cross any rope or barrier that limits public access to an area in any boardroom without approval from security personnel or an administrative staff member. Visitors should not enter the horseshoe seating area in the Auditorium.
- Members of the news media who bring recording equipment to the meeting may be asked to remain in a specific area designated by RISD Communications staff.
- Nonmedia visitors who bring equipment to record (video or audio) a meeting may sit in a seat of their choosing provided the recording equipment is small and handheld and does not obstruct the view of any other attendee or otherwise cause disruption. Visitors who bring larger equipment or other equipment such as tripods or stands that could obstruct or disrupt may be directed where to sit.

The Board may take occasional breaks or recesses during Board meetings. Those breaks provide an opportunity for trustees and staff to attend to personal needs and to prepare for the remainder of the meeting. Visitors should not monopolize the time of trustees or staff by attempting to address personal issues during a break or recess.

**Procedures to Address the Board:** The Board offers a Public Comment Section during its meetings to provide opportunities for members of the public to convey information to the Board. Speakers may comment on specific Agenda items as well as matters not on the Agenda at regular business meetings. Speakers may comment only on specific agenda items at work sessions. A copy of the Board-adopted procedures for Public Comment are available in the foyer of the Auditorium. The public comment period is not the appropriate forum for presentation of complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda. Specific information or reference to an existing policy may be furnished in response to inquiries or statements. However, the Board cannot deliberate or make a decision on any subject that is not on the Agenda and the Board will not engage in dialogue with the speakers.

A person who wishes to address the Board must complete a Public Comment card before the meeting to indicate he or she wishes to speak. Cards are located in the foyer of the auditorium in the Administration Building before scheduled meetings. Completed cards should be placed in the designated box no later than the posted time for the business meeting to begin, usually 6:00 p.m. Speakers' cards will not be accepted after the Board President calls the meeting to order. The speaker must indicate the specific agenda item about which he/she wishes to comment and/or indicate the comments relate to a non-agenda topic. The speaker must attach any written materials to be provided to the Board to the Public Comment card. A speaker may not distribute materials at the time he/she is called to speak.

Each speaker is limited to a total of three minutes and a speaker may not use time of another speaker to extend his or her comment period. A speaker who speaks through a translator will have additional time. A speaker may complete one Public Comment Card for each meeting. Each speaker should clearly state his or her name, the school or schools the speaker's children attend or have attended, before beginning to comment.

A digital timer appears on the screen to count down a speaker's three-minute time period. A speaker must promptly end his or her comments when the allotted time has elapsed. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting. Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed. A person who chooses to speak during the Visitor's Section is consenting to the online publication of his/her comments.



## **BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT**

### **Procedures for Public Comments During Board Meetings**

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The Board offers a Public Comment Section during its meetings to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

- **Public Comment Section.**

- The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Monday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Monday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled.
- The Public Comment Section ordinarily will be called just prior to the first business item on the Agenda. However, the Board delegates to the Board President the discretion to evaluate the number of Public Comment Cards submitted at each meeting and to defer comments related to non-Agenda topics to the end of the meeting if he/she determines such action is advisable to allow the Board to proceed in an efficient and timely manner to address items on the Agenda.

- **Speaker Topics.**

- Regular Business Meetings. Speakers may comment on specific Agenda items as well as matters not on the posted Agenda during the Public Comment Section at regular business meetings.
- Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.

- **Public Comment Cards.**

- Persons wishing to address the Board must complete a Public Comment card. Public Comment cards are located in the foyer of the Auditorium in the Administration Building before scheduled meetings. (If the Board schedules a meeting at another location, Public Comment cards will be available in a conspicuous location at the meeting site.) A staff member typically will be present to receive Public Comment cards.
- 
- Completed cards must be placed in the designated box no later than the posted time for the meeting to begin, usually 6:00 p.m. RISD will not accept Public Comment cards after the Board President calls the meeting to order. In addition to identifying information, each

speaker must indicate the specific agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.

- Written Materials. A speaker who wishes to provide written materials to the Board of Trustees must attach at least nine (9) copies of the materials to the completed Public Comment card. Staff will provide a copy of the materials to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.

- Time.

- Each speaker is limited to a total of three minutes and a speaker may not use time of another speaker to extend his or her comment period. *Note:* A speaker who addresses the Board through a translator will have six minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.
- Staff will set a three-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting.

- Single comment. A speaker may complete one Public Comment Card for each meeting.

- Protocol for Speakers.

- The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.
- Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.
- The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.
- The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda.
- Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed.

- Consent for Online Publication. RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.

Approved: August 26, 2019

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** November 2, 2020

**Department:** Board of Trustees Office

**Submitted by:** Libby Oliver, Administrative Manager - Board Relations

## **ACTION ITEM**

**TOPIC:** Minutes of October 5, October 15 and October 19, 2020 Meetings

### **BACKGROUND INFORMATION**

Minutes recorded on above date(s).

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve the minutes of the meetings listed above.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**October 5, 2020**

The Board of Trustees of the Richardson Independent School District met in a Regular Meeting at 6:03 p.m., in the Administration Building, 400 South Greenville Avenue, Richardson, Texas with the following present: Mrs. Karen Clardy, President; Mrs. Jean Bono, Vice President; Mrs. Kim Cason, Treasurer; Ms. Regina Harris, Secretary; Mrs. Debbie Rentería, and Mr. Eron Linn as well as Dr. Jeannie Stone, Superintendent; Mrs. Tabitha Branum, Deputy Superintendent; Mrs. Brenda Payne, Assistant Superintendent Administrative Services; Dr. Christopher Goodson, Assistant Superintendent of Human Resources; Dr. Kristin Byno, Assistant Superintendent of Teaching and Learning; Mrs. Sandra Hayes, Assistant Superintendent Operations; Mr. David Pate, Chief Financial Officer; Ms. Melissa Heller, Chief of Strategy and Engagement; Mr. Henry Hall, Chief Technology Officer; and Ms. Mia Martin, General Counsel.

Present

None

Absent

Mrs. Clardy led the pledges of allegiance and the moment of silence.

Pledges of  
Allegiance

The Board recognized the following:

Recognitions

- City of Richardson - \$85,000 CARES ACT Matching Grant to support the purchase of district technology
- New Campus Principals:
  - Vince Dawes, Big Springs Elementary
  - Denise Newman, Mohawk Elementary
  - Lyndsey Gammara, Northrich Elementary
  - Erin Perkins, Spring Creek Elementary
  - Tonya Anderson, Wallace Elementary
  - Nick Rustin, Lake Highlands Jr. High
  - Katie Mottram, Westwood Jr. High
- New Positions in the Operations Department:
  - James Watson, Chief Executive Director of Operations
  - Jerre Boling, Executive Director of Facility Service
- World Teacher’s Day – October 5<sup>th</sup>
- RISD Human Resources Department – Texas Education Human Resources Day
- RISD “Say Something” Award
  - 6<sup>th</sup> Grade Students from Brentfield Elementary: Christopher Evans, Michael Evans, Isaac Marancenbaum, Evan Moore, Graham Rittiluechai
  - 5<sup>th</sup> Grade Student from Brentfield Elementary: Ellie Mano
  - Kindergarten Student from Richardson Heights Elementary: Charlotte (CeCe) Haney

At 6:22 PM, Karen Clardy opened the Public Hearing of the RISD’s School Financial Integrity Rating System of Texas (FIRST) Rating in accordance with Title 19, Section 109.1001 of the Texas Administrative Code. Mr. Pate presented the School FIRST 2020 Report for the Fiscal Year Ended June 30, 2019. RISD received 100 points to receive a rating/status of Superior/Passed. There were no public comments for the Public Hearing and at 6:28 PM, Karen Clardy announced that the Public Hearing is closed.

Public Hearing:  
FIRST Rating

Bill Ames addressed the Board regarding the convocation message on “Bricks.”  
Woot Lervisit addressed the Board regarding legislative priorities and racial equity.  
Kyle Bridges addressed the Board regarding his company, Sani-Shield and the cleaning services that he provides.

Public Comment

A motion was made by Eron Linn and seconded by Kim Caston to approve the consent agenda as follows:

No. 8659  
Consent  
Agenda

- Minutes of the September 8 and September 21, 2020 Meetings
- Human Resources Report as presented
- Bond Expenditures Report
- Recommended Specified Bids, Contracts, and Cumulative Purchases:
  - Part A: New Bids – For Approval*
  - Miscellaneous Consultant Services*
  - Part B: Bid Renewals – For Approval*
  - None*
  - Part C: Contract Information (Greater than \$100,000) – For Approval*
  - Star Autism Support*
  - Globix Solutions*

Part D: Interlocal Agreements, Memorandums of Understanding, and Other – For Approval  
Interlocal Agreements:  
Equalis Group LLC  
Memorandums of Understanding:

None

Other:

Shared Services Agreement – Provides details regarding the administration of Autism grant with partner school district and to arrange for payment of the training outlined in the grant thru May 31, 2021

Part E: Contracts, Contract Modifications & Change Orders

The Reeds PRC – The Richardson Mayor’s Summer 2020 Internship Program

Danise Spiva – Contracted Diagnostician staffing consultant

Alisha Wooten – Contracted SLP staffing consultant

Sandi Heussner – Contracted SLP staffing consultant

Mary Ann Lowry – Contracted Diagnostician staffing consultant

Belinda Carson – Contracted SEL Counselor staffing consultant

Neely Armstrong – Contracted Diagnostician staffing consultant

Linda Smith-Robert – Contracted LSSP staffing consultant

Eleazar Ramirez – Contracted Bilingual AU Evaluator

Christine Cohen – Contracted LSSP staffing consultant

Catholic Charities Diocese of Fort Worth – Providing translation services

Anne Marden – Contracted LSSP staffing consultant

UNT – Home Instruction for Parents of Preschool Youngsters (HIPPY) Program

Part F: Cumulative Purchases – Information Only

Cumulative Purchases from Qualified Vendors:

Buy Board – Texas Association of School Boards

CCGPF - Collin County Governmental Purchasing Forum

CPGPC - Choice Partners

DIR – State of Texas Department of Information Resources

EPCNT – Education Purchasing Cooperative of North Texas

ESC - Educational Service Center

NCPA – National Cooperative Purchasing Alliance

SOURCEWELL - Sourcewell (previously NJPA)

OMNIA Partners - TCPN/IPA/US Communities

PACE - Purchasing Association of Cooperative Entities

PPPCP - Prospering Pals

TCCPP - Tarrant County Cooperative Purchasing Program

TIPS – The Interlocal Purchasing System

- Schedule of Upcoming Bids
- Budget Status Report
- Monthly Financial Statements

The motion passed 7 – 0.

Jean Bono, Eron Linn, Karen Clardy, Kim Caston, Regina Harris, Debbie Rentería, Eric Eager  
None

Yeas  
Nays

Mr. Pate introduced Jeff Robert from Hilltop Securities who presented information to the Board regarding the refunding of bonds authorization including current and historical treasury rates, potential taxable refunding results, parameter bond order information, and proposed parameters.

A motion was made by Jean Bono and seconded by Kim Caston to approve the Order to authorize the issuance of up to \$36,910,000 in Unlimited Tax Refunding bonds as presented.

The motion passed 7 – 0.

No. 8660  
Refunding  
Bonds  
Authorization

Jean Bono, Eron Linn, Karen Clardy, Kim Caston, Regina Harris, Debbie Rentería, Eric Eager  
None

Yeas  
Nays

Mr. Pate presented the following gift over \$5000 for the Board’s consideration:

- Brentfield Elementary PTA donated \$14,446.28 to Brentfield Elementary for supplemental instructional supplies.

A motion was made by Regina Harris and seconded by Eric Eager to approve the resolution whereas, the Board of Trustees has considered the gifts of \$5,000 or more as listed; and whereas, the Board recognizes that monetary gifts to the District will require an adjustment to the overall adopted budget; and whereas, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies; therefore be it resolved, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as listed above and approves amending the District's overall budget to reflect receipt of the monetary gifts.

The motion passed 7 – 0.

No. 8661  
Gifts

Jean Bono, Eron Linn, Karen Clardy, Kim Caston, Regina Harris, Debbie Rentería, Eric Eager  
None

Yeas  
Nays

<p>A motion was made by Eron Linn and seconded by Kim Caston to approve the resolution whereas the Board of Trustees historically has developed a legislative priorities agenda to guide its communications with legislative representatives and the community during each legislative session; and whereas, in preparation for the 87<sup>th</sup> Legislative Session, the Board has considered District needs and other information relevant to the operation of public schools in Texas to develop a current legislative priorities agenda; and whereas, the Board supports legislative action that benefits students and staff of RISD and public education generally; and whereas, the Board believes that consistent communications during the legislative session about District needs and proprieties supports all of the Board’s Strategic Objectives and Strategies and also supports collaborative working relationships with the elected officials that serve RISD; therefore be it resolved, that the Board of Trustees of the Richardson Independent School District adopts the attached legislative priorities agenda.</p> <p>The motion passed 7 – 0.</p>	No. 8662 Legislative Priorities Agenda for 87 <sup>th</sup> Legislative Session
<p>Jean Bono, Eron Linn, Karen Clardy, Kim Caston, Regina Harris, Debbie Rentería, Eric Eager</p> <p>None</p>	Yeas Nays
<p>Dr. Stone recommended that the Board revise Policy EB (Local) to reflect the correct standard from the Texas Education Code – “minutes of instruction” and not “days of instruction.” Dr. Stone shared that the need to update this policy became apparent when she and her team were considering a change to the calendar for November 2<sup>nd</sup> to provide additional professional development time for our teachers. A motion was made by Jean Bono and seconded by Kim Caston to approve the resolution whereas, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; and whereas, the Board has reviewed the proposed revision to the local policy as presented by staff, and finds that the proposed revisions are appropriate and necessary to ensure that the District's policies conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; therefore be it resolved, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revisions, to the following local policies:</p> <p>Revise the following existing policy: EB (Local) School Year.</p> <p>The motion passed 6 – 1.</p>	No. 8663 Revision of Policy EB (Local)
<p>Jean Bono, Karen Clardy, Kim Caston, Regina Harris, Debbie Rentería, Eric Eager</p> <p>Eron Linn</p>	Yeas Nays
<p>Dr. Stone and her staff presented information to the Board on the following topics:</p> <ul style="list-style-type: none"><li>• COVID-19 Response – including the information about the RISD Notification Portal and the universal mask requirement</li><li>• Racial Equity Committee Work</li><li>• Enrollment and Attendance Impact</li></ul>	Superintendent Update
<p>At 7:45 PM, Mrs. Clardy announced that the Board would take a brief break. The meeting resumed at 7:59 PM.</p>	Break
<p>Dr. Stone, Mrs. Branum and Mrs. Ballast presented an overview of MAP: Measures of Academic Progress, a nationally norm referenced, computer adapted assessment that pinpoints what a student is ready to learn right now. The presentation included the following information:</p> <ul style="list-style-type: none"><li>• MAP measures growth over time and adapts to each student</li><li>• MAP informs instruction and supports continuous improvement</li><li>• MAP assessments will be administered in Reading K-10, Math K-10 and Science 3-8</li><li>• MAP assessments are administered three times a year and measures growth over time</li></ul>	Board Goals Update – MAP
<p>At 9:22 PM, Mrs. Clardy announced that the board would take a brief break and reconvene in closed session.</p>	Break
<p>At 9:34 PM, Mrs. Clardy announced that the Board would enter into closed session in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071 – Consultation with Attorney; Section 551-072 – Real Estate; Section 551.074 – Personnel Matters; Section 551.076 – Security Devices.</p>	Closed Meeting
<p>The Board reconvened into Open Meeting at 10:34 PM having taken no action in closed meeting.</p>	Open Meeting



A motion was made by and seconded by to approve the resolution whereas, section 21.104 of the Texas Education Code authorizes a Board of Trustees to terminate an employee’s probationary contract of employment for good cause; and whereas, the Superintendent has recommended that the Board terminate the probationary contract of employment of the employee identified in Exhibit A hereto for good cause; and whereas, the Board has considered information related to the Superintendent's recommendation and finds that termination of the referenced employment for good cause serves the best interests of the District; and whereas, the recommendation is consistent with the Board’s strategy to recruit, retain, and reward quality personnel; therefore be it resolved that the Board of Trustees of the Richardson Independent School District (i) accepts the Superintendent’s recommendation to terminate the probationary contract of employment of P. Nesslein for good cause; and (ii) authorizes the Board President and the Superintendent to give notice to the affected employee of the Board’s action in accordance with the requirements of the Texas Education Code and to take such other actions as necessary to effectuate the Board’s action.  
The motion passed 7 – 0.

No. 8664  
Termination of  
Professional  
Contract – P.  
Nesslein

Jean Bono, Eron Linn, Karen Clardy, Kim Caston, Regina Harris, Debbie Rentería, Eric Eager  
None

Yeas  
Nays

Mrs. Clardy adjourned the meeting at 10:35 PM.

Adjourned

Approved as submitted on November 2, 2020.

\_\_\_\_\_  
Regina Harris, Secretary

\_\_\_\_\_  
Karen Clardy, President

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**October 15, 2020**

The Board of Trustees of the Richardson Independent School District met in a Called Meeting at 6:01 p.m., in the Arzell Ball Center, Room 201 at 410 S. Greenville Ave., Richardson, TX 75081 with the following present: Mrs. Karen Clardy, President; Mrs. Jean Bono, Vice President; Mrs. Kim Cason, Treasurer; Ms. Regina Harris, Secretary; Mr. Eric Eager, Mrs. Debbie Rentería, and Mr. Eron Linn as well as Dr. Jeannie Stone, Superintendent; Mrs. Tabitha Branum, Deputy Superintendent; and Ms. Mia Martin, General Counsel.	Present
None	Absent
None	Public Comment
Kay Douglas, Senior Consultant from TASB, facilitated the Team of Eight team building training and review of the Board Operating Procedures.	Team of Eight Training
Mrs. Clardy adjourned the meeting at 9:00 pm.	Adjourned
Approved as submitted on November 2, 2020.	

\_\_\_\_\_  
Regina Harris, Secretary

\_\_\_\_\_  
Karen Clardy, President

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**October 19, 2020**

The Board of Trustees of the Richardson Independent School District met in a Called Meeting at 4:30 p.m., in the Arzell Ball Center at 410 S. Greenville Ave., Richardson, TX 75081 with the following present: Mrs. Karen Clardy, President; Mrs. Jean Bono, Vice President; Mrs. Kim Caston, Treasurer; Ms. Regina Harris, Secretary; Mr. Eric Eager, Mrs. Debbie Rentería, and Mr. Eron Linn as well as Dr. Jeannie Stone, Superintendent; Mrs. Tabitha Branum, Deputy Superintendent and Ms. Mia Martin, General Counsel.	Present
None	Absent
At 4:31 PM, Mrs. Clardy announced that the Board would enter into closed session in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071 – Consultation with Attorney; and Section 551.074 – Personnel Matters for the purpose of a Grievance Hearing of former employee, S. Sherman.	Closed Meeting
The Board reconvened into Open Meeting at 5:22 PM having taken no action in closed meeting.	Open Meeting
A motion was made by Eron Linn and seconded by Kim Caston to deny the grievance made by former employee, Ms. S. Sherman The motion passed 7 – 0.	No. 8665 Deny Grievance – S. Sherman
Jean Bono, Eron Linn, Karen Clardy, Kim Caston, Regina Harris, Debbie Rentería, Eric Eager None	Yeas Nays
At 5:24 PM, Mrs. Clardy announced that the Board would take a break. The meeting resumed at 6:00 PM and Mrs. Brenda Payne, Assistant Superintendent Administrative Services; Dr. Christopher Goodson, Assistant Superintendent of Human Resources; Dr. Kristin Byno, Assistant Superintendent of Teaching and Learning; Mrs. Sandra Hayes, Assistant Superintendent Operations; Mr. David Pate, Chief Financial Officer; Ms. Melissa Heller, Chief of Strategy and Engagement and Mr. Henry Hall, Chief Technology Officer joined the meeting.	Break & Resume Meeting
None	Public Comment
Dr. Stone and her staff provided an update regarding the charge, work, and progress of the Bond Steering Committee as well as reviewing the inputs that Committee will review and process in order to arrive at their recommendation to the board; and to inform the board regarding Bond 2021 capacity.	Bond 2021 Workshop
Mrs. Clardy adjourned the meeting at 8:47 PM.	Adjourned
Approved as submitted on November 2, 2020.	

\_\_\_\_\_  
Regina Harris, Secretary

\_\_\_\_\_  
Karen Clardy, President

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** November 2, 2020

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

## **ACTION ITEM**

**TOPIC:** Human Resources Report

### **BACKGROUND INFORMATION**

Listed on the following pages is the Human Resources Report. Part A of this report includes the appointments of professional personnel. The Assistant Superintendent of Human Resources has reviewed this report and recommends that the Board employ the individuals listed to work in the Richardson Schools during the 2020-2021 school year under the salary schedule adopted by the Board, subject to assignment and reassignment as determined by the Superintendent.

Also submitted for your information in Part B of the Human Resources Report, are appointments of paraprofessionals and classified employees, and separations of professional, paraprofessional, and classified personnel.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve Part A of the Human Resources Report, dated November 2, 2020.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees has approved the appropriate budgets and staffing allocations for the Richardson Independent School District and the following recommendations fall within those guidelines; and

**WHEREAS**, the appointment of highly qualified, student-focused staff supports the Board's vision, values, goals, and mission;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves Part A of the Human Resources Report for November 2, 2020.

**PART A: Proposed Personnel Actions Submitted for Board of Trustees' Approval**

**APPOINTMENTS OF PROFESSIONAL PERSONNEL:**

<b>ELEMENTARY</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
Von Doersten	Molly	Speech Therapist	29-Sep-2020	Special Programs
Shamblin	Cynthia M.	Teacher	10-Oct-2018	Greenwood Hills Elementary
Moore	Autumn N.	Teacher	17-Aug-2020	Canyon Creek Elementary
Parker	Rachel S.	Teacher	18-Aug-2020	Canyon Creek Elementary
Smith	Tyler R.	Teacher	20-Aug-2020	Canyon Creek Elementary
Yanku	Lauren V.	Teacher	09-Sep-2020	Spring Creek Elementary
Fowler	Katelyn Marie	Library & Info Tech Educator	28-Sep-2020	Stults Road Elementary
Yu	Erica S.	Teacher	28-Sep-2020	Wallace Elementary
Ranieri	Cara M.	Teacher	29-Sep-2020	Carolyn G Bukhair Elementary
Anderson	SallyAnn K.	Teacher	13-Oct-2020	Northlake Elementary
Kachurka	Tracey K.	Teacher	13-Oct-2020	Skyview Elementary
Fuentes	Nancy	Library & Info Tech Educator	19-Oct-2020	Aikin Elementary

<b>SECONDARY</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
Stephens	Sara M.	Teacher	12-Aug-2020	Christa McAuliffe Learning Center
Rodriguez	Sarahid S.	Teacher	24-Sep-2020	Parkhill Junior High
Campos Contreras	Ana B.	Teacher	28-Sep-2020	Richardson North Junior High
Fields	Lutitia D.	Teacher	28-Sep-2020	Parkhill Junior High
Hogan	Joseph A.	Teacher	29-Sep-2020	Berkner High School
Slagle	Leonam R.	Teacher	05-Oct-2020	Westwood Magnet
Milota	Kenneth W.	Teacher	19-Oct-2020	Lake Highlands Junior High

<b>ADMINISTRATIVE</b>				
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT</b>	<b>START DATE</b>	<b>ORGANIZATION</b>
Watson	James L.	Chief Executive Director	05-Oct-2020	Plant Services

**PART B: Personnel Actions Submitted for Board of Trustees' Information**

**APPOINTMENTS of Paraprofessional and Classified Personnel:**

PARAPROFESSIONAL		POSITION	LOCATION
None			

**APPOINTMENTS of Paraprofessional and Classified Personnel:**

CLASSIFIED		POSITION	LOCATION
None			

**SEPARATIONS of Personnel:**

PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL	LAST NAME	FIRST NAME	ASSIGNMENT/ SUBJECT/GRADE	LOCATION	LOCAL YEARS EXPERIENCE	DATE EFFECTIVE
Paraprofessional	Allen	Jennifer B.	Executive Assistant I	Northlake Elementary	8	25-Sep-2020
Professional-Secondary	Anosike	Ona N.	Teacher	Parkhill Junior High	1	25-Sep-2020
Paraprofessional	Banks	Kenisha D.	Special Education Aide	Berkner High School	1	25-Sep-2020
Professional-Secondary	Baumgartner	Shirley (Annette)	Counselor	Richardson High School	16	30-Oct-2020
Classified	Begum	Aleya	Child Nutritionist	Northwood Hills Elementary	3	14-Oct-2020
Classified	Camposeco	Jesus R.	Custodial I	Apollo Junior High	1	29-Sep-2020
Paraprofessional	Canales Vilaro	Patricia A.	Aide I	Carolyn G Bukhair Elementary	1	22-Sep-2020
Classified	Cantu	Francisco J.	Bus Driver	Transportation	0	20-Oct-2020
Paraprofessional	Chung	Johnny	Technical Assistant	Math/Science/Technology	3	09-Oct-2020
Paraprofessional	Couillard	Julie M.	Site Coordinator I	Extended Learning	1	02-Oct-2020
Professional-Elementary	Crews	Bettina M.	Teacher	Bowie Elementary	2	19-Oct-2020
Classified	Custard	Tawana M.	Child Nutritionist	Richardson High School	0	30-Sep-2020
Paraprofessional	Easterling	Juliana J.	Aide I	Berkner High School	6	25-Sep-2020
Paraprofessional	Garcia	Barbara E.	Aide I	Carolyn G Bukhair Elementary	0	30-Sep-2020
Classified	Harris	Mitchell W.	Manager I	Grounds	15	16-Oct-2020
Paraprofessional	Henry	Sylvia K.	Special Education Aide	Spring Valley Elementary	0	23-Oct-2020

**SEPARATIONS of Personnel:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
Professional-Elementary	Holland	Elexus D.	Teacher	Skyview Elementary	3	22-Oct-2020
Paraprofessional	Kelly	Roberta (Robin)	Executive Assistant I	Administrative Services	16	16-Oct-2020
Professional-Elementary	Lee	Bitna	Teacher	Prairie Creek Elementary	7	23-Oct-2020
Administrator	Linn	Alicia S.	Director	Special Programs	6	16-Oct-2020
Classified	Luis-Juan	Bernardo	Custodial I	Dartmouth Elementary	1	29-Sep-2020
Professional-Elementary	Mabry	Nicole J.	Teacher	O.Henry Elementary	2	09-Oct-2020
Professional-Secondary	Mangueira	Susan R.	Teacher	Westwood Magnet	5	22-Sep-2020
Classified	Martin	Steve S. II	HVAC Tech	Facilities Maintenance	0	24-Sep-2020
Professional-Secondary	Matthews	Andre L.	Teacher	Lake Highlands Junior High	1	28-Sep-2020
Paraprofessional	McMurray	Destin A.	Aide I	Thurgood Marshall Elementary	0	20-Oct-2020
Paraprofessional	Navarro Torres	Noemi E.	Secretary II	RISD Academy	1	16-Oct-2020
Paraprofessional	Perez Rodriguez	Keiry M.	Student Data Specialist	Aikin Elementary	2	20-Oct-2020
Classified	Pham	Vien V.	Custodial I	Audelia Creek Elementary	13	30-Sep-2020
Paraprofessional	Pina	Trinidad C.	Aide I	Dover Elementary	4	09-Sep-2020
Classified	Ramos	Eli B.	Maintenance I	Facilities Maintenance	4	25-Sep-2020
Paraprofessional	Ramos	Alexandra	Secretary III	Print Shop	2	08-Oct-2020
Paraprofessional	Rodriguez	Edna V.	Student Data Specialist	Richland Elementary	0	18-Sep-2020
Professional-Secondary	Roffino	Laura G.	Teacher	Forest Meadow Junior High	6	30-Sep-2020
Paraprofessional	Rommel-Boyd	Susan G.	Administrative Specialist	Payroll & Benefits	6	09-Oct-2020
Paraprofessional	Ruch	Arlynda K.	Special Education Aide	Audelia Creek Elementary	4	17-Sep-2020
Professional	Russell	Rebecca M.	Behavior Specialist	Special Programs	5	02-Oct-2020
Professional-Secondary	Sabrsula	Kathryn A.	Teacher	Apollo Junior High	2	03-Sep-2020
Paraprofessional	Saenz	Nancy	Library Asst/Secretary I	Lake Highlands Junior High	3	25-Sep-2020
Paraprofessional	Samba	Adama	Site Coordinator I	Extended Learning	3	09-Sep-2020
Classified	Siraj	Zenuba Hassan	Child Nutritionist	Carolyn G Bukhair Elementary	0	25-Sep-2020
Classified	Tatum	Shalanda N.	Child Nutritionist	RISD Academy	0	25-Sep-2020
Classified	Tewelde	Rahwa F.	Child Nutritionist	Math/Science/Technology	0	16-Oct-2020
Classified	Truong	Hung Q.	Custodial I	Operations	19	30-Sep-2020
Classified	Tuong	Ha T.	Custodial II	Brentfield Elementary	5	25-Sep-2020

**SEPARATIONS of Personnel:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
Paraprofessional	Wallace	Lenora M.	Special Education Aide	Prairie Creek Elementary	0	16-Oct-2020
Paraprofessional	Warren	Eric O. Jr	Special Education Aide	Richardson High School	1	28-Sep-2020
Professional-Secondary	Wood	David P.	Teacher	Lake Highlands High School	45	14-Oct-2020



**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** November 2, 2020

**Submitted by:** David Pate, CFO, Financial & Support Services

---

**INFORMATION AND ACTION ITEM**

---

**TOPIC:** Specified Best Value/Low Bids, Contracts, and Cumulative Purchases

**BACKGROUND INFORMATION:**

Bids for the items listed in Part A on the attached sheets were advertised and received for opening in the RISD Purchasing Department. The bid(s) listed under Part A are recommended for acceptance as the lowest responsive bid(s) or other qualifying bid that meets specifications and provides the best value to the District. If the lowest responsive bid does not fall within the budgeted amount for the item, supportive justification and information has been requested and may be made available.

Bids listed in Part B reflect vendors recommended for renewal of an existing bid that was originally approved as providing the best value/lowest responsive bid for the district.

Part C sets out contracts, contract modifications, and any contract change orders recommended for approval. The contract amount of items listed in Part C exceeds \$100,000. Contract(s) for the services reflected under Part C have been reviewed and negotiated, where appropriate. Each contract is within the budgeted amount for the item, category, or service. As indicated, certain contracts have been renegotiated, modified, or otherwise changed. Any such changes recommended are within budgeted amounts.

Part D reflects Interlocal Agreements or other Memorandums of Understanding that address agreements and understandings between other local governmental entities or certain nonprofit organizations. These items are recommended for the Board's approval.

Part E is provided for the Board's information. The items reflected in this section involve contract amounts of less than \$100,000. Board policy CH (Local) delegates purchasing authority to the Superintendent for expenditure of budgeted amounts for goods and services under \$100,000.

Part F is provided for the Board's information. This section provides information about cumulative purchases from state-approved vendors under contracts or buying cooperative agreements that the Board already has approved. All such purchases have

been made through established District procedures to ensure that the purchase provided the best buy at the lowest available price.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board approve the items recommended under Parts A, B, C, and D. The items in Parts E and F are provided for the Board’s information.

**PROPOSED RESOLUTION**

**Whereas**, in compliance with state purchasing and procurement requirements and other applicable law, the RISD Purchasing Department, in collaboration with the end-user departments, has solicited, received, opened, and considered responsive bids for contracts to procure various goods and services required for District operations and has made recommendations for the acceptance and approval of bids and contracts that provide the best value to the District; and

**WHEREAS**, the district has collaborated with other local government entities to develop Interlocal Agreements and Memoranda of Understanding to obtain goods or share services; and

**WHEREAS**, the District has made cumulative purchases from previously qualified vendors in accordance with applicable procedures for services and has entered into contracts for goods and services within the Superintendent’s delegated purchasing authority; and

**WHEREAS**, effective management of the District's purchasing and acquisition processes supports the Board's strategic objectives and strategies; now

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts, and/or approves the recommended bids, contracts, and Interlocal Agreements and Memoranda of Understanding set out in Parts A, B, C, and D on the attached pages.

## Board Agenda November 2, 2020

### PART A - New Bids -- For Approval

Bid Number	Description	Recommended Vendor	Amount	Budgeted Amount	Number of Responses	Number Of No Bid Responses	Bids Sought
1618	Miscellaneous Consultant Services	IdentifiE Special Education, LLC LSJ Leadership & Coaching Development QBS, Inc.	Compliance	N/A			
1625	Print Shop Equipment and Supplies	Automated Business Systems Clampitt Paper FastSigns Northeast Dallas FASTSIGNS of Richardson Graphic Solutions Group Inc. Grimco Inc Heidelberg USA, Inc. Impact Stamping Lab Resources, Inc. LSS Digital Mark Andy Print Products Nieman Printing, Inc. Olmsted Kirk Quick Draw Printing Spiral Binding LLC The Stewart Organization Western BRW Paper Company Xerox Business Solutions Southwest	Compliance	N/A		0	37
1629	Medical Supplies & Related Items	Alert Services, Inc Apple Rock DLK Medical Technologies, Inc. E&E Electronics LLC Foley Milne and McBride Group Healthy School Supply LLC Henry Schein Inc Inno Knits LLC Ionized Consulting LLC	Compliance	N/A	25	0	152

Continued

Kentron Healthcare, Inc  
Mavtel Global  
Medco Sports Medicine  
Medicaleshop Inc  
Moreya Biomedical LLC  
Performance Safety Group I, LP  
Promo Solutions  
Pyramid School Products  
School Health Corporation  
School Nurse Supply, Inc.  
School Specialty Inc  
Reveal Medical  
Rescue Essentials  
Uweport LLC  
Willaim V. MacGill & Co.

<b>PART B - Bid Renewals -- For Approval</b>
--

Bid Number	Description	Recommended Vendor	Amount	Budgeted Amount	Number of Responses	Number Of No Bid Responses	Bids Sought
None							

<b>PART C - Contract Information (Greater than \$100,000) -- For Approval</b>
---

Contracts, Contract Modifications & Change Orders:	Amount
--	--------

None

**PART D - Interlocals, MOU's, and Other -- For Approval****Interlocals**

Multi-Regional Purchasing Cooperative - ESC Region 10  
Master Interlocal Agreement Education Service Center - Region 10

**Memorandum of Understanding**

None

**Other**

None

**PART E - Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only)**

	Amount
<b>Teach for America</b> - Recruiting, selecting, training and providing professional development for RISD teachers	\$ 72,000.00
<b>Catholic Charities Diocese of Fort Worth</b> - Providing translation services for RISD SPED Dept	\$ 40,000.00
<b>Region 13 ESC</b> - Title II Instructional Practices Package 2020-2021	\$ 27,000.00
<b>Tina Koller</b> - Contracted LSSP staffing consultant	\$ 23,400.00
<b>Olivia Perez</b> - Contracted LSSP staffing consultant	\$ 22,000.00
<b>Region 10 ESC</b> - Title I PNP Cooperative 2020-2021	\$ 20,000.00
<b>Joshua Ellis</b> - K-9/Narcotic Detection	\$ 15,000.00
<b>Region 10 ESC</b> - Professional development for district LEA's 2020-2021	\$ 10,800.00
<b>Region 10 ESC</b> - Title II PNP Cooperative 2020-2021	\$ 7,200.00

**PART F - Cumulative Purchases -- Information Only**

<b>Cumulative Purchases from Qualified Vendors:</b>	<b>Amount</b>
BUY BOARD - Texas Association of School Boards	\$ 119,185.40
CCGPF - Collin County Governmental Purchasing Forum	\$ 4,365.00
CPGPC - Choice Partners	\$ 219,472.50
DIR - State of Texas Department of Information Resources	\$ 34,780.56
EPCNT - Education Purchasing Cooperative of North Texas	\$ 342,350.34
NCPA - National Cooperative Purchasing Alliance	\$ 1,002.19
SOURCEWELL - Sourcwell (previously NJPA)	\$ 145,780.23
OMNIA Partners - TCPN/IPA/US Communities	\$ 251,608.21
PPPCP - Propsering Pals	\$ 3,851.47
TCCPP - Tarrant County Cooperative Purchasing Program	\$ 39,000.00
TIPS - The Interlocal Purchasing System	\$ 459,057.32
TEA Contract	\$ 7,655.00
<b>TOTAL:</b>	<b>\$ 1,628,108.22</b>

**BOARD AGENDA-November 2, 2020**  
**RECOMMENDED SPECIFIED BID COMMENTS**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
1618	Miscellaneous Consultant Services	This RFP (unsealed) establishes a roster of vendors to be used for consulting contracts. Vendors will be added as responses are submitted to the district and approved for district use. Contracts will be reported as needed per the BOT reporting guidelines. The term for this roster of vendors ends 5/31/2024.
1625	Print Shop Equipment and Supplies	This compliance proposal establishes vendors for the legal procurement of Print Shop Equipment and Supplies for use by the District on an as-needed basis. This is a three year agreement with no renewals.
1629	Medical Supplies & Related Items	This compliance proposal establishes vendors for the legal procurement of Medical Supplies and Related Items for warehouse stock and use by the District on an as-needed basis. This is a three year agreement with no renewals.

**Bid Renewals:**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
None		

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** November 2, 2020

**Submitted by:** David Pate, CFO, Finance & Support Services

## **INFORMATION ITEM**

**TOPIC:** Upcoming Bids

### **BACKGROUND INFORMATION**

Attached is a schedule of anticipated bids for the next 12 months.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents this schedule for the Board's information.



## **RISD Purchasing Department- Upcoming Bids**

<b>BOT Meeting</b>
--------------------

### **December**

HVAC equipment, parts and supplies  
Fire Extinguishing Equipment, Service and Inspections  
Employee Assistance Program  
Property Insurance

### **January**

Online Software Delivery and Subscriptions

### **February**

Cheerleading, Dance & Drill Team Related Items

### **March**

Kitchen Smallwares for Child Nutrition

### **April**

Career and Technology Education (CTE) Programs – Supplies, Services, Software and Related items  
Custodial Equipment & Related Items

### **May**

### **June**

Produce Product Delivery for Child Nutrition  
Computer and Service

### **August**

PPE-Personal Protection Equipment & Related Items  
Copiers (District-wide)

### **September**

### **October**

### **November**

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** November 02, 2020

**Submitted by:** David Pate, CFO, Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2016 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through October 09, 2020**  
**Bond Series 2016**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2016 Bond	Changes from Prior Report 14-Sep-20		
									Spent and Committed	Estimate to Complete	Available or (Shortage)
<b>Instruction &amp; Technology</b>											
Athletics	9,205,140	8,645,140	6,748,819	78.1%	1,896,321	1,896,321	-	8,645,140.0	(37,610)	37,610	-
Career & Technical Education	16,332,244	16,332,244	13,984,116	85.6%	2,348,128	2,348,128	-	16,332,244.0	530,997	(530,997)	-
Fine Arts	7,405,580	6,866,504	5,522,113	80.4%	1,344,391	1,344,391	-	6,866,503.5	(22,200)	22,200	-
Health Services	266,780	358,445	358,445	100.0%	-	-	-	358,445.0	-	-	-
Innovative Instructional Space/Library Media	19,188,412	16,870,553	14,423,424	85.5%	2,447,129	2,447,129	-	16,870,553.0	(53,051)	53,051	-
Instructional Technology	59,216,049	59,216,049	54,718,288	92.4%	4,497,761	4,497,761	-	59,216,049.0	748,536	(748,536)	-
Junior Reserve Officer Training Corp (JROTC)	623,500	623,500	522,962	83.9%	100,538	100,538	-	623,500.0	(2,874)	2,874	-
Language Arts	1,914,445	1,914,445	1,367,733	71.4%	546,712	546,712	-	1,914,445.3	-	-	-
Languages Other Than English	1,185,800	1,185,800	775,017	65.4%	410,783	410,783	-	1,185,800.0	(51,200)	51,200	-
Mathematics	1,151,550	1,151,550	1,105,981	96.0%	45,569	45,569	-	1,151,550.0	-	-	-
Multipurpose Activity Centers	59,981,665	57,297,521	50,257,351	87.7%	7,040,170	7,040,170	-	57,297,521.1	(211,931)	211,931	-
PACE After School Program	216,000	216,000	150,917	69.9%	65,083	65,083	-	216,000.0	1,076	(1,076)	-
Physical Education & Health	489,400	454,400	271,256	59.7%	183,144	183,144	-	454,400.0	1,198	(1,198)	-
Science	2,656,702	2,656,702	2,582,894	97.2%	73,808	73,808	-	2,656,702.0	207,799	(207,799)	-
Social Studies	311,523	311,708	311,708	100.0%	-	-	-	311,707.7	-	-	-
Special Education	1,438,000	1,438,000	1,190,892	82.8%	247,108	247,108	-	1,438,000.0	62,496	(62,496)	-
Student Assistance Programs	55,875	55,875	6,302	11.3%	49,573	49,573	-	55,875.0	-	-	-
Student Performance and Evaluation	410,000	410,000	326,509	79.6%	83,491	83,491	-	410,000.0	3,310	(3,310)	-
Visual Arts	547,697	465,795	393,207	84.4%	72,588	72,588	-	465,795.0	20,473	(20,473)	-
	182,596,362	176,470,231	155,017,933	87.8%	21,452,298	21,452,298	-	176,470,231	1,197,019	(1,197,019)	-
<b>Infrastructure and Support</b>											
Enterprise Technology	35,565,000	35,415,000	25,330,789	71.5%	10,084,211	10,084,211	-	35,415,000	(56,851)	56,851	-
Facilities	97,507,693	81,036,814	78,423,086	96.8%	2,613,728	2,613,728	-	81,036,814	1,913,127	(1,913,127)	-
Furniture, Office Equipment, Copiers	7,534,426	7,534,426	5,056,483	67.1%	2,477,943	2,477,943	-	7,534,426	21,650	(21,650)	-
Maintenance & Operations	1,978,281	1,978,281	1,781,712	90.1%	196,569	196,569	-	1,978,281	(10,609)	10,609	-
Program and Project Management	1,282,044	1,282,044	924,116	72.1%	357,928	357,928	-	1,282,044	19,389	(19,389)	-
Transportation	3,349,835	1,099,835	1,013,804	92.2%	86,031	86,031	-	1,099,835	-	-	-
	147,217,279	128,346,400	112,529,991	88%	15,816,409	15,816,409	-	128,346,400	1,886,707	(1,886,707)	-
<b>Construction</b>											
Construction	107,271,359	145,274,590	137,996,303	95.0%	7,278,287	7,278,287	-	145,274,590	2,530,568	(2,530,568)	-
	107,271,359	145,274,590	137,996,303	95.0%	7,278,287	7,278,287	-	145,274,590	2,530,568	(2,530,568)	-
<b>TOTAL 2016 BOND</b>	437,085,000	450,091,221	405,544,227	90.1%	44,546,994	44,546,994	-	450,091,221	5,614,294	(5,614,294)	-

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$84M was issued on 7/21/16, \$225M was issued on 5/31/17, and \$128M was issued on 6/13/19

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** November 2, 2020

**Submitted by:** David Pate, CFO, Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Budget Status Report – 2020-2021 Annual Budget

### **BACKGROUND INFORMATION**

In compliance with the Texas Education Code and also with TEA Financial Accounting and Reporting Budgeting Module, the expenditure budget for the District must be approved by the Board of Trustees. The annual budget includes Funds 199 (Operating), 240 (Child Nutrition), and 599 (Debt Service) and is adopted by function and object series as prescribed by the Budgeting Module.

Many changes in function expenditures occur within each month. To keep the Board informed of these changes, the Budget Status Report for expenditures is presented for approval on a monthly basis. Changes in function expenditures or appropriations in amounts greater than \$5,000 are not made until the Board of Trustees gives its approval.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report as listed on the following pages.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees adopted the budget for the fiscal year in June; and

**WHEREAS**, changes occur in expenditures during the year; and

**WHEREAS**, these changes are necessary for the successful education of the students in the district and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board's Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report on the following pages.

## Summary of Budget - Proposed Amendments - All Official Funds

Summary as of Date November 2, 2020

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 128,194,181	\$ -	\$ -	\$ -	\$ 128,194,181	\$ -	\$ -	\$ -	\$ 128,194,181
<b>Revenues</b>									
Local	364,361,209	-	-	-	364,361,209	-	-	-	364,361,209
State	102,425,038	-	-	-	102,425,038	-	-	-	102,425,038
Federal	20,218,845	-	-	-	20,218,845	-	-	-	20,218,845
<b>Total Revenues</b>	<b>487,005,092</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>487,005,092</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>487,005,092</b>
<b>Expenditures</b>									
Function 11 - Instruction	241,954,982	57,428	-	(105,039)	241,907,371	-	-	(153,413)	241,753,958
Function 12 - Library/Media Services	6,365,669	11,415	-	3,657	6,380,741	-	-	119,000	6,499,741
Function 13 - Curriculum/Instructional Staff Development	9,845,180	18,280	-	(1,246,569)	8,616,891	-	-	69,660	8,686,551
Function 21 - Instruction Leadership	7,149,366	27,536	-	(1,277,180)	5,899,722	-	-	18,425	5,918,147
Function 23 - School Leadership	26,520,121	9,475	-	8,363	26,537,959	-	-	1,450	26,539,409
Function 31 - Guidance / Counseling	19,629,554	69,071	-	(43,375)	19,655,250	-	-	8,250	19,663,500
Function 32 - Social Work Services	1,307,607	-	-	-	1,307,607	-	-	-	1,307,607
Function 33 - Health Services	5,747,118	5,174	-	-	5,752,292	-	-	47,500	5,799,792
Function 34 - Student Transportation	10,177,115	2,782,986	-	-	12,960,101	-	-	-	12,960,101
Function 35 - Child Nutrition	17,759,984	-	-	-	17,759,984	-	-	-	17,759,984
Function 36 - Co-curricular / Extracurricular Activities	5,999,413	90,015	-	36,004	6,125,432	-	-	-	6,125,432
Function 41 - General Administration	10,318,729	130,942	-	117,984	10,567,655	-	-	(72,822)	10,494,833
Function 51 - Maintenance & Operations	29,992,527	392,787	1,500,000	2,706,734	34,592,048	-	-	(38,050)	34,553,998
Function 52 - Security Services	2,587,744	8,945	-	(84,100)	2,512,589	-	-	-	2,512,589
Function 53 - Data Processing Services	5,683,608	402,312	-	(187,722)	5,898,198	-	-	-	5,898,198
Function 61 - Community Services	1,047,783	-	-	64,318	1,112,101	-	-	-	1,112,101
Function 71 - Debt Administration	59,925,074	-	-	-	59,925,074	-	-	-	59,925,074
Function 72 - Debt Administration	28,298,402	-	-	-	28,298,402	-	-	-	28,298,402
Function 73 - Debt Administration	200,000	-	-	-	200,000	-	-	-	200,000
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	1,199,930	-	-	-	1,199,930	-	-	-	1,199,930
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment	950,000	-	-	-	950,000	-	-	-	950,000
Function 99 - Other Intergovernmental Charges	1,167,100	-	-	6,925	1,174,025	-	-	-	1,174,025
<b>Total Expenditures</b>	<b>494,132,710</b>	<b>4,006,366</b>	<b>1,500,000</b>	<b>-</b>	<b>499,639,076</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>499,639,076</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(1,000,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,000,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,000,000)</b>
Ending Fund Balance	\$ 120,066,563	\$ (4,006,366)	\$ (1,500,000)	\$ -	\$ 114,560,197	\$ -	\$ -	\$ -	\$ 114,560,197

Note: The beginning fund balance reflects the 2019-20 ending fund balance less nonspendable balances and restrictions, commitments and assignments in the General Fund per the 2019-20 final BSR, plus unspent encumbrances that rolled to 2020-21.

## Summary of Budget - Proposed Amendments - General Operating Fund

Summary as of Date November 2, 2020

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 101,270,823	\$ -	\$ -	\$ -	\$ 101,270,823	\$ -	\$ -	\$ -	\$ 101,270,823
<b>Revenues</b>									
Local	269,850,510	-	-	-	269,850,510	-	-	-	269,850,510
State	101,854,447	-	-	-	101,854,447	-	-	-	101,854,447
Federal	7,440,000	-	-	-	7,440,000	-	-	-	7,440,000
Total Revenues	379,144,957	-	-	-	379,144,957	-	-	-	379,144,957
<b>Expenditures</b>									
Function 11 - Instruction	241,954,982	57,428	-	(105,039)	241,907,371	-	-	(153,413)	241,753,958
Function 12 - Library/Media Services	6,365,669	11,415	-	3,657	6,380,741	-	-	119,000	6,499,741
Function 13 - Curriculum/Instructional Staff Development	9,845,180	18,280	-	(1,246,569)	8,616,891	-	-	69,660	8,686,551
Function 21 - Instruction Leadership	7,149,366	27,536	-	(1,277,180)	5,899,722	-	-	18,425	5,918,147
Function 23 - School Leadership	26,520,121	9,475	-	8,363	26,537,959	-	-	1,450	26,539,409
Function 31 - Guidance / Counseling	19,629,554	69,071	-	(43,375)	19,655,250	-	-	8,250	19,663,500
Function 32 - Social Work Services	1,307,607	-	-	-	1,307,607	-	-	-	1,307,607
Function 33 - Health Services	5,747,118	5,174	-	-	5,752,292	-	-	47,500	5,799,792
Function 34 - Student Transportation	10,177,115	2,782,986	-	-	12,960,101	-	-	-	12,960,101
Function 35 - Child Nutrition	-	-	-	-	-	-	-	-	-
Function 36 - Co-curricular / Extracurricular Activities	5,999,413	90,015	-	36,004	6,125,432	-	-	-	6,125,432
Function 41 - General Administration	10,318,729	130,942	-	117,984	10,567,655	-	-	(72,822)	10,494,833
Function 51 - Maintenance & Operations	29,715,445	392,787	1,500,000	2,706,734	34,314,966	-	-	(38,050)	34,276,916
Function 52 - Security Services	2,587,744	8,945	-	(84,100)	2,512,589	-	-	-	2,512,589
Function 53 - Data Processing Services	5,683,608	402,312	-	(187,722)	5,898,198	-	-	-	5,898,198
Function 61 - Community Services	1,045,283	-	-	64,318	1,109,601	-	-	-	1,109,601
Function 71 - Debt Administration	9,245	-	-	-	9,245	-	-	-	9,245
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	1,199,930	-	-	-	1,199,930	-	-	-	1,199,930
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	-	255,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	1,167,100	-	-	6,925	1,174,025	-	-	-	1,174,025
Total Expenditures	386,728,913	4,006,366	1,500,000	-	392,235,279	-	-	-	392,235,279
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
Total Other Plan Sources (Uses)	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
Ending Fund Balance	\$ 92,686,867	\$ (4,006,366)	\$ (1,500,000)	\$ -	\$ 87,180,501	\$ -	\$ -	\$ -	\$ 87,180,501

Note: The beginning fund balance reflects the 2019-20 ending unrestricted fund balance per the 2019-20 final BSR, plus unspent encumbrances that rolled to 2020-21.

## Summary of Budget - Proposed Amendments - Child Nutrition Fund

Summary as of Date November 2, 2020

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 1,529,980				\$ 1,529,980				\$ 1,529,980
<u>Revenues</u>									
Local	5,171,838	-	-	-	5,171,838	-	-	-	5,171,838
State	88,883	-	-	-	88,883	-	-	-	88,883
Federal	12,778,845	-	-	-	12,778,845	-	-	-	12,778,845
Total Revenues	18,039,566	-	-	-	18,039,566	-	-	-	18,039,566
<u>Expenditures</u>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	17,759,984	-	-	-	17,759,984	-	-	-	17,759,984
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	277,082	-	-	-	277,082	-	-	-	277,082
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	2,500	-	-	-	2,500	-	-	-	2,500
Function 71 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Total Expenditures	18,039,566	-	-	-	18,039,566	-	-	-	18,039,566
<u>Other Plan Sources (Uses)</u>									
7911 Refunding Bonds Issued	-				-		-		-
7912 Sale of Real and Personal Property	-				-		-		-
7916 Premium on Issuance of Bonds	-				-		-		-
7915 Transfers In	-				-		-		-
8911 Transfers Out	-				-		-		-
8949 Payment to Refunded Bond Escrow Agent	-				-		-		-
Total Other Plan Sources (Uses)	-		-		-		-		-
Ending Fund Balance	\$ 1,529,980	\$ -	\$ -	\$ -	\$ 1,529,980	\$ -	\$ -	\$ -	\$ 1,529,980

Note: The beginning fund balance reflects the 2019-20 ending fund balance less nonspendable balances per the 2019-20 final BSR, plus unspent encumbrances that rolled to 2020-21.

**Summary of Budget - Proposed Amendments - Debt Service Fund**

Summary as of Date November 2, 2020

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 25,393,378				\$ 25,393,378				\$ 25,393,378
<u>Revenues</u>									
Local	89,338,861	-	-	-	89,338,861	-	-	-	89,338,861
State	481,708	-	-	-	481,708	-	-	-	481,708
Federal	-	-	-	-	-	-	-	-	-
Total Revenues	89,820,569	-	-	-	89,820,569	-	-	-	89,820,569
<u>Expenditures</u>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	-	-	-	-	-	-	-	-	-
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	-	-	-	-	-	-	-	-	-
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	-	-	-	-	-	-	-	-	-
Function 71 - Debt Administration	59,915,829	-	-	-	59,915,829	-	-	-	59,915,829
Function 72 - Debt Administration	28,298,402	-	-	-	28,298,402	-	-	-	28,298,402
Function 73 - Debt Administration	200,000	-	-	-	200,000	-	-	-	200,000
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	950,000	-	-	-	950,000	-	-	-	950,000
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Total Expenditures	89,364,231	-	-	-	89,364,231	-	-	-	89,364,231
<u>Other Plan Sources (Uses)</u>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
Total Other Plan Sources (Uses)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ 25,849,716	\$ -	\$ -	\$ -	\$ 25,849,716	\$ -	\$ -	\$ -	\$ 25,849,716

Note: The beginning fund balance reflects the 2019-20 ending fund balance less nonspendable balances per the 2019-20 final BSR, plus unspent encumbrances that rolled to 2020-21.



**BOARD MEETING**  
**November 2, 2020**

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

<b>ACCOUNTS</b>		<b>REASON</b>	<b>AMOUNT</b>
<b>From:</b>	199.11.61170.863.22.0000.863.000	Xtra Pay OT Prof Personnel	(5,000.00)
<b>From:</b>	199.11.61170.949.11.0000.949.000	Xtra Pay OT Prof Personnel	(1,225.00)
<b>From:</b>	199.11.61187.999.24.0000.996.000	ACE Campus Supplements	(18,500.00)
<b>To:</b>	199.11.63390.144.36.0000.839.000	Other Test Material incl Study	400.00
<b>From:</b>	199.11.63990.048.11.3006.000.000	Other Supplies and Materials	(500.00)
<b>From:</b>	199.11.63990.852.24.0000.852.000	Other Supplies and Materials	(8,688.00)
<b>From:</b>	199.11.63991.106.11.0000.000.000	Consumable Supplies Teaching	(50.00)
<b>From:</b>	199.11.63991.110.11.1600.000.000	Consumable Supplies Teaching	(200.00)
<b>From:</b>	199.11.63991.123.11.1600.000.000	Consumable Supplies Teaching	(150.00)
<b>From:</b>	199.11.63991.146.11.1600.000.000	Consumable Supplies Teaching	(800.00)
<b>From:</b>	199.11.63992.866.11.0000.866.000	Consumable Supplies Technology	(120,000.00)
<b>To:</b>	199.11.64991.002.11.0000.902.000	Food Consumed by Students	125.00
<b>To:</b>	199.11.64991.003.11.0000.902.000	Food Consumed by Students	125.00
<b>To:</b>	199.11.64991.004.11.0000.902.000	Food Consumed by Students	125.00
<b>To:</b>	199.11.64991.005.11.0000.902.000	Food Consumed by Students	125.00
<b>To:</b>	199.11.63998.102.11.0000.938.000	Furniture	800.00
<b>TOTAL FUNCTION 11</b>			<b>(153,413.00)</b>
<b>To:</b>	199.12.61187.137.99.0000.997.000	ACE Campus Supplements	1,000.00
<b>To:</b>	199.12.61187.143.99.0000.997.000	ACE Campus Supplements	1,000.00
<b>To:</b>	199.12.61187.145.99.0000.997.000	ACE Campus Supplements	1,000.00
<b>To:</b>	199.12.61187.146.99.0000.997.000	ACE Campus Supplements	1,000.00
<b>To:</b>	199.12.62993.866.99.0000.866.000	WebBased Software Subscription	189,915.32
<b>From:</b>	199.12.63293.866.99.0000.866.000	Library Books Media less 5K	(24,915.32)
<b>From:</b>	199.12.63992.866.99.0000.866.000	Consumable Supplies Technology	(45,000.00)
<b>From:</b>	199.12.64110.864.99.0000.864.000	Travel and Subsistence EE	(12,000.00)
<b>To:</b>	199.12.64950.864.99.0000.864.000	Dues	7,000.00
<b>TOTAL FUNCTION 12</b>			<b>119,000.00</b>
<b>From:</b>	199.13.61170.876.23.0000.876.000	Xtra Pay OT Prof Personnel	(250.00)
<b>To:</b>	199.13.61187.137.24.0000.997.000	ACE Campus Supplements	1,000.00
<b>To:</b>	199.13.61187.143.24.0000.997.000	ACE Campus Supplements	500.00
<b>To:</b>	199.13.61187.145.24.0000.997.000	ACE Campus Supplements	500.00
<b>To:</b>	199.13.61187.146.24.0000.997.000	ACE Campus Supplements	500.00
<b>From:</b>	199.13.61210.911.99.0000.864.000	Extra Duty Pay OT Supp Pers	(4,000.00)
<b>To:</b>	199.13.62990.852.99.0000.852.000	Misc Contracted Services	8,688.00
<b>From:</b>	199.13.63990.839.36.0000.839.000	Other Supplies and Materials	(1,600.00)
<b>From:</b>	199.13.63990.911.99.0000.864.000	Other Supplies and Materials	(1,000.00)
<b>To:</b>	199.13.63993.911.99.0000.864.000	Consumable Supplies Office	2,000.00
<b>From:</b>	199.13.64110.878.99.0000.878.000	Travel and Subsistence EE	(1,000.00)
<b>From:</b>	199.13.64110.943.99.0000.943.000	Travel and Subsistence EE	(678.00)
<b>To:</b>	199.13.64990.911.99.0000.864.000	Other Misc Operating Cost	2,000.00
<b>To:</b>	199.13.64992.911.99.0000.864.000	Food Consumed by EE Onsite	1,000.00
<b>To:</b>	199.13.62990.839.36.0000.839.000	Misc Contracted Services	62,000.00
<b>TOTAL FUNCTION 13</b>			<b>69,660.00</b>

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

ACCOUNTS		REASON	AMOUNT
To:	199.21.62994.839.99.0000.839.000	Printing/Duplication	200.00
To:	199.21.63990.949.99.1025.949.000	Other Supplies and Materials	1,225.00
To:	199.21.63998.872.99.0000.872.000	Furniture	10,000.00
To:	199.21.64992.839.99.0000.839.000	Food Consumed by EE Onsite	1,000.00
To:	199.21.64992.863.22.0000.863.000	Food Consumed by EE Onsite	5,000.00
To:	199.21.64992.902.99.0000.902.000	Food Consumed by EE Onsite	1,000.00
<b>TOTAL FUNCTION 21</b>			<b>18,425.00</b>
From:	199.23.61122.900.99.0000.900.000	Administrative Subs	(250.00)
To:	199.23.62994.106.99.0000.000.000	Printing/Duplication	50.00
To:	199.23.62994.123.99.0000.000.000	Printing/Duplication	50.00
To:	199.23.63993.123.99.3057.000.000	Consumable Supplies Office	40.00
To:	199.23.63998.123.99.0000.000.000	Furniture	60.00
To:	199.23.64992.048.99.0000.000.000	Food Consumed by EE Onsite	500.00
To:	199.23.64992.110.99.0000.000.000	Food Consumed by EE Onsite	200.00
To:	199.23.64992.146.99.0000.000.000	Food Consumed by EE Onsite	200.00
To:	199.23.64996.146.99.0000.000.000	Staff Awards and Incentives	600.00
<b>TOTAL FUNCTION 23</b>			<b>1,450.00</b>
To:	199.31.61187.137.24.0000.997.000	ACE Campus Supplements	2,000.00
To:	199.31.61187.143.24.0000.997.000	ACE Campus Supplements	2,000.00
To:	199.31.61187.145.24.0000.997.000	ACE Campus Supplements	2,000.00
To:	199.31.61187.146.24.0000.997.000	ACE Campus Supplements	2,000.00
To:	199.31.64992.005.99.0000.900.000	Food Consumed by EE Onsite	250.00
<b>TOTAL FUNCTION 31</b>			<b>8,250.00</b>
To:	199.33.61170.878.99.0000.878.000	Xtra Pay OT Prof Personnel	1,000.00
To:	199.33.61187.137.99.0000.997.000	ACE Campus Supplements	1,000.00
To:	199.33.61187.143.99.0000.997.000	ACE Campus Supplements	1,000.00
To:	199.33.61187.145.99.0000.997.000	ACE Campus Supplements	1,000.00
To:	199.33.61187.146.99.0000.997.000	ACE Campus Supplements	1,000.00
To:	199.33.63990.849.99.3057.938.000	Other Supplies and Materials	36,500.00
To:	199.33.63990.878.99.3057.878.000	Other Supplies and Materials	6,000.00
<b>TOTAL FUNCTION 33</b>			<b>47,500.00</b>
From:	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(12,500.00)
To:	199.41.64110.733.99.0000.943.000	Travel and Subsistence EE	678.00
To:	199.41.64994.702.99.0000.902.000	Food Consumed by Board Mbrs	1,000.00
From:	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(62,000.00)
<b>TOTAL FUNCTION 41</b>			<b>(72,822.00)</b>
To:	199.51.61190.999.99.0000.996.000	Salaries Teachers and Oth Prof	5,000.00
From:	199.51.63990.999.99.3057.996.000	Other Supplies and Materials	(42,500.00)
To:	199.51.64296.876.99.0000.876.000	Technology Laptop Insurance	250.00
From:	199.51.63990.906.99.0000.938.000	Other Supplies and Materials	(800.00)
<b>TOTAL FUNCTION 51</b>			<b>(38,050.00)</b>
<b>TOTAL FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)</b>			<b>0.00</b>

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** November 2, 2020  
**Department:** Superintendent  
**Submitted by:** Jeannie Stone, Ed.D.

## **ACTION ITEM**

**TOPIC:** Use of Credit Card Rebate Funds

**BACKGROUND INFORMATION:**

RISD entered into a contract earlier this calendar year with Comdata for credit card services. Under this contract, the Comdata Virtual Payments Corporate Payment Solution Agreement, RISD earns funds monthly for transactions under the agreement. The monthly amount varies depending upon the collective amount of the transactions processed through the credit cards. RISD has not designated the funds anticipated under this agreement for a particular budgeted item or account. In furtherance of the ongoing efforts to support staff, promote retention, and boost morale for staff's hard work, the Administration continually seeks to identify opportunities to recognize staff in tangible and nontangible ways. Additional funds for the efforts would allow the Administration to develop a more robust program.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees recognize an important public purpose for expenditure of funds to support staff, promote retention, and boost staff morale and authorize the Administration to use the Comdata rebate funds for the staff recognition program.

**PROPOSED RESOLUTION**

**WHEREAS**, the Board's Strategies provide that the District will recruit, retain, and reward quality personnel and also that the District will actively pursue creative funding sources and responsibly manage current resources to support our mission; and

**WHEREAS**, RISD negotiated an agreement to receive rebates for credit card transactions; and

**WHEREAS**, the variable rebate amounts are not committed to a specific budgeted item; and

**WHEREAS**, RISD strives always to support staff, promote retention, boost staff morale and recognize the hard work of all employees; and

**WHEREAS**, staff recognition and support objectives service an important public purpose to ensure RISD maintains a high-quality staff to serve all students and support RISD's mission; and

**WHEREAS**, use of the Comdata rebate funds to support staff recognition efforts described above supports that important public purpose;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees authorizes the Superintendent to use the Comdata rebate funds to support RISD's staff recognition efforts and directs the Superintendent to develop guidelines to ensure appropriate use of the funds for the authorized purpose.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** November 2, 2020

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

## **ACTION ITEM**

**TOPIC: New Appraisal Instruments for Speech Language Pathologists and Related Services Staff**

**BACKGROUND INFORMATION:**

In 2016-2017, RISD implemented the new state-recommended teacher appraisal system, the Texas Teacher Evaluation and Support System (T-TESS). While T-TESS provides a means to evaluate the performance of classroom teachers, that instrument does not provide a complete framework to effectively evaluate the performance of other professional educators who also provide instruction and/or instructional support to our students.

In 2016-2017 the Board of Trustees also approved alternative appraisal instruments for various educators which addressed most of the areas not covered through T-TESS. The need for a more focused appraisal instrument for has been identified for Speech Language Pathologists and Related Services staff in the Special Student Services department.

The District followed the general structure of state-mandated requirements that apply to teacher evaluations to develop an additional appraisal instrument for Speech Language Pathologists and Related Services staff. Human Resources provided input and guidance throughout the process as the Special Student Services department updated job descriptions that accurately reflect the District's performance expectations and created an aligned instrument that evaluates expected performance using consistent performance ratings and applicable components of T-TESS. Stakeholder input was collected throughout the process.

In alignment with T-TESS and other RISD appraisal instruments, the new evaluation instrument includes a goal-setting process and incorporates ratings that align with T-TESS ("Needs Improvement," "Developing," "Proficient," "Accomplished," and "Distinguished").

## **SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees approve the newly developed appraisal instrument for Speech Language Pathologists and Related Services staff in the Special Student Services department.

## **PROPOSED RESOLUTION**

**WHEREAS**, T-TESS and other appraisal instruments do not completely address the evaluation needs for all professional educators; and

**WHEREAS**, the District updated job descriptions and performance criteria and developed new appraisal instruments for professional educators but for whom T-TESS is not an appropriate appraisal instrument; and

**WHEREAS**, the District sought stakeholder input for the appraisal instruments and reviewed them with supervisors and employees affected by the new appraisal; and

**WHEREAS**, the newly developed appraisal for the evaluation staff group aligns with the commissioner's required appraisal criteria based on observable, job-related performance; and

**WHEREAS**, the new appraisal instrument aligns with T-TESS components and performance ratings and provide for a separate rating for each Domain and provide for employee input; and

**WHEREAS**, the appraisal of RISD's highly qualified, student-focused staff supports the Board's vision, values, goals, and mission;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves the new appraisal instrument for the Speech Language Pathologists and Related Services staff in the Special Student Services department.

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** November 2, 2020

**Submitted by:** David Pate, CFO, Finance & Support Services

## **ACTION ITEM**

**TOPIC: Accept Annual Financial and Compliance Report for the Fiscal Year Ended June 30, 2020**

### **BACKGROUND INFORMATION**

Texas Education Code, paragraph 44.008 (a), requires each Texas school district to have its school district fiscal accounts audited annually. The audit must be performed by a Texas certified or public accountant holding a permit from the Texas State Board of Public Accountancy and must be completed following the close of the fiscal year. A copy of the audit, accepted by the school district Board of Trustees, shall be filed by the district with the Texas Education Agency within 150 days of the close of the fiscal year for which the audit was made. The audit report must be filed with the Texas Education Agency even if the school district Board of Trustees does not approve it. In such case, reasons for disapproval must be provided.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees accept the audit of the district's fiscal accounts for the year ended June 30, 2020.

### **RESOLUTIONS**

**WHEREAS**, Texas Education Code, paragraph 44.008 (a), requires an external audit of the school district fiscal accounts by a Texas certified or public accountant holding a permit from the Texas state Board of Public Accountancy; and

**WHEREAS**, the firm of Whitley Penn LLP has completed the audit of the district's fiscal accounts for the twelve months ended June 30, 2020; and

**WHEREAS**, a copy of the audit must be filed with the Texas Education Agency no later than 150 days after the close of the fiscal year for which the audit was made; and

**WHEREAS**, an annual audit of the District's fiscal accounts supports the Board's goal that the District will demonstrate fiscal responsibility, efficiency, and effectiveness in all operations; now

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District approve the audit of the district's fiscal accounts for the year ended June 30, 2020, and file the report with the Texas Education Agency no later than November 27, 2020.

# Richardson Independent School District

Audit Results for the Fiscal Year Ended June 30, 2020



# Engagement Team



**Ariel Zhang**  
*Associate*



**Chinh Cao**  
*Associate*



**Erin Angel**  
*CPA – Senior Associate*



**Sheryl Messer**  
*CPA – Senior Manager*

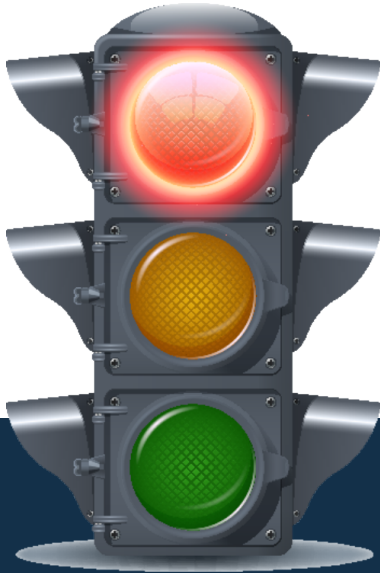


**Celina Cereceres**  
*CPA – Engagement  
Partner*

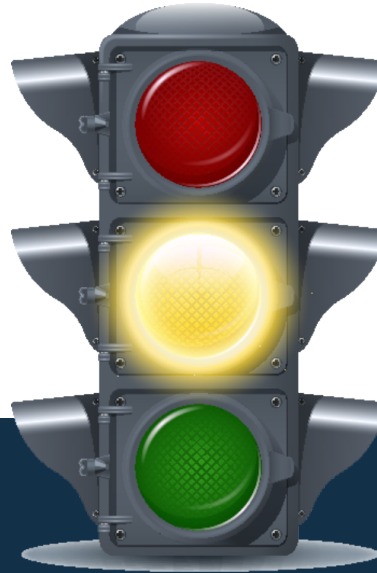


**Tom Pederson**  
*CPA – Engagement  
Quality Control  
Partner*

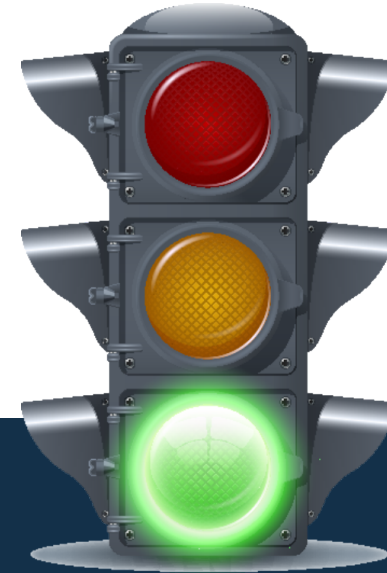
# Purpose of the Audit – The Opinion on the Report



**Disclaimer**



**Qualification**  
(modification due to scope  
limitation or departure from  
GAAP)



**Unmodified**  
(Clean Opinion)

# The Audit Process



# Richardson ISD Audit Opinions

## Clean Report



- **Unmodified Opinion over financial statements**
- **No internal control findings related to financial reporting**
- **No findings related to compliance**

# Richardson ISD Audit Opinions

## Clean Report



- **Major Federal Programs**
  - Title I, Part A
  - Title IV, Part A Subpart 1
  - Title III, Part A
  - Cares Act, Section 18003, Elementary and Secondary Schools Emergency Relief Fund (Grant)
- **Unmodified Opinion over each major federal program**
- **No internal control or compliance findings for any of the major federal programs**

# Internal Controls Over Critical Areas

- Human Resources
- Payroll
- Tax Office
- Procurement
- Accounts Payable
- Information Technology
- Other Revenue Sources
- Attendance Changes
- Financial Close and Reporting



**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** November 2, 2020

**Submitted by:** David Pate, CFO, Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Gifts

**BACKGROUND INFORMATION:**

The following gifts to the Richardson Independent School District were received as of October 2020. The Board of Trustees formally accepts gifts to the District of \$5,000 or more as described on the following pages. Gifts or donations of less than \$5,000 and a cumulative year-to-date total are also included for your information.

The Board's acceptance of gifts shall not be construed as a testimonial or endorsement by the Board or the District of a product or business enterprise.

By acknowledging these gifts and formally accepting those of \$5,000 or more, the Board also ratifies corresponding adjustments to the applicable organizations' budgets. Gifts of equipment or supplies do not require an adjustment in an organization's budget. The Superintendent's Advisory Council has approved this adjustment. Staff will provide the Board with the necessary information to formally amend the District's overall budget at the appropriate time.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board accept the gifts of \$5,000 or more as listed on the following pages.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees has considered the gifts of \$5,000 or more as listed on the following pages; and

**WHEREAS**, the Board recognizes that monetary gifts to the District will require an adjustment to the overall adopted budget; and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board's Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as listed on the following pages and approves amending the District's overall budget to reflect receipt of the monetary gifts.



<b>\$5,000 or More</b>				
<b>To</b>	<b>From</b>	<b>Purpose</b>	<b>Cash Received</b>	<b>Estimated Supply/Equip Value</b>
Instructional Technology	Richardson ISD Foundation	T-Mobile Hotspots		\$9,992.16
Math, Science, Technology Magnet	Anonymous donors via Donors Choose	Classroom library, Wi-Fi microscope, supplemental classroom and office supplies		\$5,959.96
Northlake Elementary	Anonymous donors via Donors Choose	Classroom libraries, printer, field trip, supplemental STEM and other classroom supplies		\$7,805.24
Northlake Elementary	Whitaker Foundation	Supplemental classroom supplies	\$5,000.00	
RISD Schools	Walmart Supercenter	Supplemental classroom supplies		\$8,000.00
			<b>\$5,000.00</b>	<b>\$31,757.36</b>

**Total Cash & Supply/Equipment Value - Gifts Over \$5,000  
November 2020**

**\$36,757.36**

<b>Less Than \$5,000</b>				
<b>To</b>	<b>From</b>	<b>Purpose</b>	<b>Cash Received</b>	<b>Estimated Supply/Equip</b>
Administration	Investment Realty Group	Supplemental classroom supplies	\$534.00	
Arapaho Classical Magnet	Anonymous donors via Donors Choose	Classroom libraries, supplemental classroom supplies		\$859.53
Audelia Creek Elementary	Anonymous donors via Donors Choose	Classroom libraries, supplemental classroom supplies		\$1,198.06
Audelia Creek Elementary	Anonymous donors via Your Cause	Student incentives	\$100.00	
Canyon Creek Elementary	Charities Aid Foundation	Supplemental classroom supplies	\$29.10	
Dover Elementary	Richardson ISD Foundation	Classroom libraries	\$2,000.00	
Hamilton Park Pacesetter Magnet	HPPM PTA	Instructional software	\$1,000.00	
Hamilton Park Pacesetter Magnet	United Texas Bank	Supplemental technology support	\$1,725.00	
Jess Harben Elementary	Anonymous donors via Donors Choose	Classroom library, STEM manipulatives, room divider, supplemental classroom supplies		\$4,473.32
Lake Highlands Junior High	WRE PTA	Portable sound system for virtual teachers	\$2,180.00	
Northwood Hills Elementary	Anonymous donors via Donors Choose	String lights, supplemental classroom supplies		\$623.00
O Henry Elementary	Walmart Market	Supplemental classroom supplies		\$600.00
Prestonwood Elementary	Joy Pop	Supplemental classroom supplies	\$200.00	
Prestonwood Elementary	PWE PTA	Ron Clark Academy online access	\$1,800.00	
RISD Academy	Anonymous donors via Donors Choose	iPad accessories, wireless tablets, headphones, supplemental classroom supplies		\$2,536.88
RISD Academy	Richardson ISD Foundation	Headphones	\$500.00	
Richardson Heights Elementary	Linda Jebavy	Library books	\$100.00	
Richardson Heights Elementary	Richardson ISD Foundation	Student workbooks	\$236.00	
Springridge Elementary	Anonymous donors via Donors Choose	Air dry clay, chair pockets		\$596.85
Springridge Elementary	Rise IT Group	Staff breakfast	\$300.00	
RISD Schools	Community supporters	Supplemental classroom supplies	\$1,668.50	
Thurgood Marshal Elementary	Anonymous donors via Donors Choose	Alternative seating, supplemental classroom supplies	\$1,171.23	
Thurgood Marshal Elementary	Walraven Group	Paper folders		\$500.00
Wallace Elementary	Anonymous donors via Donors Choose	Alternative seating, iPad pencil, seat pockets		\$1,170.25
Yale Elementary	Anonymous donors via Donors Choose	Classroom library		\$1,273.19

Less Than \$5,000				
To	From	Purpose	Cash Received	Estimated Supply/Equip
			\$13,543.83	\$13,831.08
Total Cash & Supply/Equipment Value - Gifts Under \$5,000			\$27,374.91	
Grand Total of All Gifts Over & Under \$5,000 November 2020			\$64,132.27	
Prior Year Comparison				
Fiscal YTD Cash & Supply/Equipment Value - Gifts Over \$5,000			\$329,131.80	
Fiscal YTD Cash & Supply/Equipment Value - Gifts Under \$5,000			\$52,192.01	
Fiscal YTD Total of All Gifts Over & Under \$5,000 November 2020			\$381,323.81	
Fiscal YTD Total of All Gifts Over & Under \$5,000 November 2019			\$183,437.30	
Increase / (decrease) compared to prior year			\$197,886.51	

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** November 2, 2020

**Department:** Operations

**Submitted by:** Sandra Hayes, Assistant Superintendent, Operations

## **ACTION ITEM**

**TOPIC:** Request for Approval of LHHS Final Plat and an Amended Plat located at 9449 Church Road

**BACKGROUND INFORMATION:**

As a part of the planned construction and renovation at RISD's property located at 9449 Church Road, the City of Dallas requested the District to dedicate mutual access easements and utility access easements on the site. These easements will provide open access to the public, fire and police units, garbage and rubbish collection agencies, and all public and private utilities for each particular use. Dedication of the required easements will require the District to submit an Amend Plat for the site. The proposed Amended Plat also reflects the abandonment of old fire lane and utility easements, which are no longer required on the site. The property on the Plat is stated as follows: Final Plat of LHHS Lot 1A, Block A/8138 Amended Plat of Lake Highlands Ninth Grade Center Addition Lot 1, Block A/8183 and WildCats 2 Lot 2, Block A/8138.

The RISD Facility Services Department has reviewed the amended plat developed by RLG, Inc. and did not identify, to the best of its knowledge, conditions that would interfere with the District's ability to access or maintain the property.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees of Richardson Independent School District approve the proposed Final Plat of Lake Highlands High School (LHHS), the Amended Plat of Lake Highlands Ninth Grade Center Addition and the Amended Plat of Wildcats 2, including the dedication to the public and reservations of easements contained in the Owner's Dedication thereon.

## **PROPOSED RESOLUTION**

**WHEREAS**, in connection with the construction and renovations occurring on District property located at 9449 Church Road, the City of Dallas requested that the District develop an Amended Plat that accurately describes the District's property; and

**WHEREAS**, current construction on the site caused the City of Dallas to request that the District update the Plat to accurately reflect additional easements; and

**WHEREAS**, The District's consultant, RLG, Inc. has developed an Amended Plat that accurately reflects the current configuration of the District's property called Lake Highlands High School located at 9449 Church Road; and

**WHEREAS**, accurate records that describe District property support the goal that the District will maintain excellence in operations; and

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District approves the attached Final Plat and Amended Plat of the District's property located at 9449 Church Road and authorizes the Board President to execute such documents and take such other actions as may be required to finalize and record the Plat.

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** November 2, 2020

**Submitted by:** Jeannie Stone, Ed.D., Superintendent  
Tabitha Branum, Deputy Superintendent

## **INFORMATION ITEM**

**TOPIC:** Student Performance Board Goals – Literacy in Action

### **BACKGROUND INFORMATION**

House Bill 3 (HB 3) amends the Texas Education Code (TEC) to add Sec. 11.185 and 11.186 to include plans that target early childhood (EC) literacy and math proficiency and college, career, and military readiness (CCMR).

**Goal 1:** The percent of students who score at the meets level in 3rd grade reading will grow from 47% to 60% by June 2024.

In an effort to meet the goal progress measures and the Superintendent Goals as identified above, RISD launched a new Department of Intervention and Literacy. Tonight, the RISD K-2 Literacy Team will present to the Board of Trustees the specific action steps the district is taking to actualize the Student Performance Board Goal in the area of reading. Teacher supports, student resources and assessment tools will be shared for the Board's review. The RISD leadership team, including central and campus administrators, are committed to building a culture of Literacy for ALL that not only ensures students are reading on grade level by 3rd grade but also fosters the love of reading as a life-long skill and interest.